

Checklist for Team Captains' Meeting

ICR Art.	Agenda	Control			Notes		
		1	2	3			
213/216	1. Welcome/Introduction/Roll Call/Attendance List/Agenda				FIS form		
603.3.7	2. Approval of minutes of the last meeting				FIS form		
603.3.1	3. Technical Part <ul style="list-style-type: none"> • Appointment of jury • Appointment of course setters • Ratification of forerunners • Classification WC and COC • Updating of entries • 1st training list and others • Drawing of lots • Wearing of start numbers • Rules for protests (15') • Start list of 2nd run • Report of the day by the OC • Report by the Technical Delegate • Report by the other members of the jury • Review of the intended programme (good or bad weather) <ul style="list-style-type: none"> - Weather forecast - Orientation of the courses in the area - Inspection of the course - Course preparation - Medical services - Training course • Proposal of team captains • Final programme <ul style="list-style-type: none"> - First run on lift - Jury meeting at start or at finish - Time and place of prizegiving • Distribution of radio equipment (Jury) 				603.4.9.1		
603.4						WC and COC list	
605						FIS	
607						Quota (WC/COC/FIS)	
215						621.7	
704						603.4.6/621.9	
217/621						640	
608.1						621.10	
617.2.2						603.4.9	
206/207/222						904/1004	
213/704/804						603.4.6.1	
						603.3.9	
						614.1.3	
219/618						618	
						6034.8	
216/220		4. Administrative Part <ul style="list-style-type: none"> • Accrediting of teams, officials, press, radio, TV, etc. • Lodging, meals, refreshments • Issuing and returning of start numbers • Official statements/notice board • Re-imburements • Mailbox at the race office • Clothing check • Parking/lift facilities • Opening hours of the race office • Check on radio sets (PTT) • Next meeting 				WC and COC regulations	
							702.4
	5. Miscellaneous						