



FÉDÉRATION INTERNATIONALE DE SKI  
INTERNATIONAL SKI FEDERATION  
INTERNATIONALER SKI VERBAND

## Checklist FIS Snowboard World Cup

### 1. Organisational Plan Organising Committee

- Organigram including mobile phone numbers and email addresses
- Personnel Key Positions
  - President of the Organizing Committee
  - Chief of Competition
  - Chief of Courses (SBX, PGS, HP)
  - Chief of Accommodation, Accreditation
  - Chief of Press

### 2. Sports Organisation

- Courses and construction status (including venue map)
  - SBX
  - HP
  - PGS
  - PSL
  - BA (3D drawing of the event area)
- Competition programme planning
- Race Office
- Services
  - Timing & Data / Scoreboards / Screens \*
  - Weather Service
  - Radio system \*
- Safety materials
- Staff
  - Slippers
  - Gatekeepers
  - Section Judges (SBX)
  - Course Maintenance
  - Officials (start, finish etc.)
  - Speaker (English)
- Snow cats, Skidoos

### 3. Infrastructure

- Permanent Facilities
- Temporary Constructions

#### **4. Transportation**

- Transportation plans
- Park & Ride
- Transport partnerships - train, bus, plane
  - packages with tickets

#### **5. Accommodation**

- Plans for allocation
  - Teams
  - Officials
  - VIP's
- Media / Press
- Spectators
- Athlete hospitality

#### **6. Accreditation**

- Categories
- Authorisation
- Access controls

#### **7. Security**

- Surveillance
- Crowd control (start, finish, prize giving)
- Emergency Plan

#### **8. Finances**

- Budget and expenditure update

#### **9. Marketing/Sponsoring**

- Sponsoring
  - International
  - National
- Technical Suppliers/Equipment
- Hospitality
  - VIP and Guest Programmes
  - Incentives
- Ticketing
  - packages
- Merchandising
  - Mascot
- Corporate Identity
- Visibility
  - On site
  - Competition and official sites
  - Airport, train and bus stations
  - Main roads

## **10. Media/Press**

- Host Broadcaster
  - TV producer
  - TV production concept
  - Camera positions
  - Main broadcasting channels
  - International News Service \*
- Main Press Centre
  - sub-centres at competition sites
- Press services

## **11. Ceremonies**

- Opening Ceremony
- Winner Presentation
- Medal Ceremonies
- Social Events
- Event Production
- Speaker team

## **12. Promotional Activities**

- Tourism promotions
- Children and schools
- Newspapers and publications
- Spectator/visitor promotions

## **13. Side Events**

- Events
  - Competition site
  - Downtown
  - Elsewhere
  - Other events in the competition period

## **14. Medical Services**

- Rescue and medical services
  - Competitions
  - General/Spectators
- Doping controls

## **15. Volunteers**

- Training programmes

\* International news, timing, data handling, graphics and radio`s (for sport) will be taken care of by FIS in cooperation with Swatch and Smaragd.