

Checklist FIS Snowboard World Cup

1. Organisational Plan Organising Committee

- Organigram including mobile phone numbers and email addresses
- Personnel Key Positions
 - President of the Organizing Committee
 - Chief of Competition
 - Chief of Courses (SBX, PGS, HP)
 - Chief of Accommodation, Accreditation
 - Chief of Press

2. Sports Organisation

- Courses and construction status (including venue map)
 - SBX
 - HP
 - PGS
 - PSL
 - BA (3D drawing of the event area)
- Competition programme planning
- Race Office
- Services
 - Timing & Data / Scoreboards / Screens *
 - Weather Service
 - Radio system *
- Safety materials
- Staff
 - Slippers
 - Gatekeepers
 - Section Judges (SBX)
 - Course Maintenance
 - Officials (start, finish etc.)
 - Speaker (English)
- Snow cats, Skidoos

3. Infrastructure

- Permanent Facilities
- Temporary Constructions

4. Transportation

- Transportation plans
- Park & Ride
- Transport partnerships - train, bus, plane
 - packages with tickets

5. Accommodation

- Plans for allocation
 - Teams
 - Officials
 - VIP's
- Media / Press
- Spectators
- Athlete hospitality

6. Accreditation

- Categories
- Authorisation
- Access controls

7. Security

- Surveillance
- Crowd control (start, finish, prize giving)
- Emergency Plan

8. Finances

- Budget and expenditure update

9. Marketing/Sponsoring

- Sponsoring
 - International
 - National
- Technical Suppliers/Equipment
- Hospitality
 - VIP and Guest Programmes
 - Incentives
- Ticketing
 - packages
- Merchandising
 - Mascot
- Corporate Identity
- Visibility
 - On site
 - Competition and official sites
 - Airport, train and bus stations
 - Main roads

10. Media/Press

- Host Broadcaster
 - TV producer
 - TV production concept
 - Camera positions
 - Main broadcasting channels
 - International News Service *
- Main Press Centre
 - sub-centres at competition sites
- Press services

11. Ceremonies

- Opening Ceremony
- Winner Presentation
- Medal Ceremonies
- Social Events
- Event Production
- Speaker team

12. Promotional Activities

- Tourism promotions
- Children and schools
- Newspapers and publications
- Spectator/visitor promotions

13. Side Events

- Events
 - Competition site
 - Downtown
 - Elsewhere
 - Other events in the competition period

14. Medical Services

- Rescue and medical services
 - Competitions
 - General/Spectators
- Doping controls

15. Volunteers

- Training programmes

* International news, timing, data handling, graphics and radio`s (for sport) will be taken care of by FIS in cooperation with Swatch and Smaragd.