



FÉDÉRATION INTERNATIONALE DE SKI
INTERNATIONAL SKI FEDERATION
INTERNATIONALER SKI VERBAND

Guidelines for the Organisation, Education and Appointment of Rollerski Technical Delegates (TD)

These guidelines provide the criteria for the

- Organisation and tracking of Technical Delegates
- Education of candidates
- Selection of the candidates
- Examination of candidates
- Appointment of Technical Delegates
- Further education and training of Technical Delegates Cross-Country (CC).

The goal of these guidelines is to raise the standard of training and education on the highest possible level for all Technical Delegates (TDs).

The Authority of the Technical Delegate

The TD is the delegate of the FIS to the organising body and is a guarantor for the FIS that the competition is conducted in accordance with the FIS rules. The TD must have a valid TD license (ICR Art. 304.1).

1. The Technical Delegate Organisation Structure

- 1.1 The responsibility for all TD matters belongs to the Rollerski Sub-Committee. All decisions made by the Sub-Committee must be approved by the Cross-Country-Committee.

2. The Process of TD Education

- 2.1 The process of TD Education provides the TD with necessary theoretical and practical knowledge so they are able to carry out their assigned duties at FIS sanctioned competitions.

- 2.1.1 For a TD candidate to acquire a FIS TD license he/she must be certified by the National Association as a national TD. They then can be selected to attend an approved FIS education seminar, pass a FIS examination and qualify to be a registered FIS TD, attend further education seminars and then qualify as a FIS-licensed TD.

2.2 Criteria for the Selection of TD Candidates

2.2.1 TD candidates should be recruited from active members of the FIS or National Ski Associations. Ideal candidates are former Rollerski international level competitors, team leaders, coaches and Chiefs of Competition. Candidates without these qualifications will only be considered if they have extensive experience in organizing Rollerski competitions.

2.2.2 The candidate must be capable of conducting meetings in English.

2.2.3 The candidate should not be older than 50 years.

2.2.4 The candidate must be able to rollerski all types of courses in both techniques.

2.2.5 The candidate must be able to make independent decisions and to lead meetings.

2.2.6 The candidate must be active in rollerskiing year round and be able and ready to accept at least two TD assignments during the season at national and international levels.

2.2.7 The candidate must have a profound knowledge of the ICR before attending a FIS seminar.

2.3 Education Requirements, Timelines and Control

2.3.1 Timeline for the education of TDs:

Every two years FIS organises seminars for TDs in each of the regions (see 1.2): The seminars are led by appointed Sub-Committee who are responsible for the agenda, the guest lecturers and the procurement and distribution of the educational material. One member of Sub-Committee from another region should be present as a lecturer and as a member of the examination team.

2.3.2 Training period for TDs

As a rule, the required period for the education and training of TD candidates is two years. TD candidates must be nominated by their National Ski Associations in order to attend a FIS TD seminar.

After having attended the seminar the TD candidate must gain experience as a National TD and during the one year training period he/she must successfully assist a licensed TD at one international competition.

Assistance on both national and international level must be documented by a licensed TD in the TD report and in an additional report to the chairman of the Rollerski Sub-Committee. After one year of training the TD candidate may take the examination as described below at a subsequent FIS TD seminar. The Sub-Committee may allow exceptionally qualified candidates to make the examination during the first seminar.

2.3.3 The TD Seminar

The seminars should be organised every two years in spring or early summer and if possible together with a FIS competition. The site of the seminar should have Rollerski tracks of international competition level. The duration of the seminar should be at least two days (starting either on Friday evening or Saturday morning and ending on Sunday). The sessions and programme of the seminar should include lectures of both practical and theoretical knowledge, fieldwork, deskwork and working groups. The goal of the education and training is to enable the TD to understand, interpret and apply the ICR and Precisions, valid Rollerski Rules and Guidelines, CC Rules, Specifications for Competition Equipment and Commercial Markings. Practical training should include observation, if possible, of a competition and analysis of the layout of the courses.

A programme and written educational materials prepared by the lecturers and the seminar leader should be distributed prior to the beginning of the seminar.

Members of the Rollerski OC can visit the seminar as auditors.

- 2.3.4 Examination of the TD Candidates
- 2.3.4.1 Qualification of the candidates for the examination
 Qualified individuals for examination include those candidates who have fulfilled the requirements as listed in the previous articles and those candidates who failed the last examination and have requested to be re-examined.
- 2.3.4.2 The examination board consists of 2 members: the seminar leader and a member of the FIS Rollerski Sub-Committee.
- 2.3.4.3 Examination
 The TD examination consists of 2 parts:

Part A:

Practical work as a TD-Assistant – evaluated by an experienced TD

After having attended the first TD seminar, the candidate should work as a national TD or as an Assistant TD at at least two FIS competitions (see above). Within the competitions the candidate should have the responsibility for at least three of the duties of the TD according ICR Art. 304.3.

At these assignments his/her work will be assessed by the TD. The TDs written assessment report will be sent to the Chairman of the Rollerski Sub-Committee.

The criteria for the assessment are: (Credits 10-0, maximum: 100)

Assessment of TD-candidates

Name:

Date:

Competition:

Duties:

No.	Criteria	Credits	Comments
1	Cooperation with OC		
2	Knowledge of competition format		
3	Knowledge of ICR		
4	Knowledge of course preparation		
5	Assured manner in Jury/Team Captain's meeting		
6	Dealing with problems		
7	Controls		
8	Ability of communication		
9	Feedback OC		
10	Overall assessment		

Part B

Presentation and knowledge assessment (at the 2nd TD-seminar).

At the second TD seminar the candidate prepares presentations of **two topics** and submits them in writing to the leader of the seminar. One week prior to the seminar one of the two topics will be selected for actual presentation by the members of the examination board. After the presentation there will be a knowledge assessment with the examination board. Both the presentation and the level of knowledge are assessed.

Criteria for the assessment of a presentation: (Credits 10-0, max: 50)

Criteria	Aspects	Credits	Comments
Content	Specialized knowledge, main aspects mentioned, clarity, vividness		
Structure	Clear organization and structure		
Appearance	Expert, factual, convincing, determined		
Language	Linguistic competence, technical vocabulary		
Investigation and Transfer	Authentic material, application to specific situations(s)		
Overall assessment			

The presentation should take about 10 to 15 minutes; the knowledge assessment should take 10 to 15 minutes.

The use of all FIS publications (print material and internet) is allowed.

The knowledge assessment should concentrate on the following items: (Credits 10-0; max. 50)

Item	Credits	Comments
Authenticity of the presentation's content		
Depth of the knowledge of ICR		
Transfer and application to related situations		
Formation of own judgement		
Ability to make a decision		

To pass the examination the candidate must have a minimum of 60 in part one and 60 in part two.

The leader of the seminar must send the assessments of both the presentation and the knowledge assessment to the Chairman of the Rollerski Sub-Committee who will then examine all assessments of the candidate, confirm the candidate's successful passing of the exam, arrange the candidate's written notification by the FIS Nordic Office and the TDs licence.

2.3.5 All National Ski Associations are asked to organise their own national education systems for TDs. The National Ski Associations are responsible for assuring that all new FIS technical information will be distributed to all their national and international TDs.

2.4 Further Education and Training
All licensed TDs should attend a seminar every two years. The seminars will assure that the TDs are provided with the latest information, additions to and changes of rules and the latest versions of the guidelines. A review of personal experiences from the previous season and information on the interpretation of the rules should be made every year.

2.5 Education and Updating of the World Cup TDs
The best and most experienced TDs will be selected for the World Cup competitions. All nominated World Cup TDs must attend a FIS Updating Seminar. The seminar will cover the latest changes of rules; study the TD reports of the previous season, review personal experiences during the previous season and exchange information on the interpretation of the rules.

2.6 The License

The license is valid for two years and must be updated at a TD seminar. The FIS Nordic Office will maintain records of the TD seminar attendance and current TD licence holders. Should a TD not be able to attend a seminar he/she must notify the FIS Nordic Office.

If a TD does not attend a seminar in four years he/she will lose his/her license. Any TD losing his/her license must go through the examination process as explained in the previous articles.

A TD may maintain his/her license until the age of 65.

In exceptional cases a TD older than 65 years may maintain the license if he/she is very active in FIS, in his/her National Ski Association or has had extensive experience as a Chief of Competition, is able to meet the requirements for a TD (see above article 2.2). These persons must contact the Chairman of the Rollerski Sub-Committee.

3. Appointment of TDs

TDs for the WSC are proposed by the Rollerski Sub-Committee to the CC Committee, who will review the proposed nominations before forwarding them to the FIS Council. TDs for World Cup are proposed and forwarded by the Rollerski Sub-Committee to the CC Committee.

For the FIS competitions TD nominations are made by the Chairman of the Rollerski Sub-Committee and the FIS Nordic Office. All FIS sanctioned competitions that are listed in the calendar must have a FIS licensed TD.

These guidelines are in addition to the Guidelines for the Organisation, Education and Appointment of Cross-Country Technical Delegates