CHECKLIST FOR TEAMS CAPTAINS´ MEETING

ICR ART.	AGENDA	CONTROL			NOTES
213/216	**1. Welcome/Introduction/Roll Call/Attendance List/Agenda**	1	2	3	FIS Form
603.3.7	**2. Approval of minutes of the last meeting**				FIS Form
603.3.1	**3. Technical Part**				
603.4	Appointment of Jury				603.4.9.1
605	Appointment of Course Setters				WC and COC list / Jury
607	Ratification of Forerunners				
	Classification WC and COC				FIS
215	Updating of entries				Quota (WC/COC/FIS)
704	1st training list (DH) and others				621.7
217/621	The Draw				603.4.6/621.9
608.1	Wearing of start numbers				
617.2.2	Rules for protests (15')				640
	Start list of 2nd run				621.10
	Report of the day by the O.C.				
206/207/222	Report by the Technical Delegate				603.4.9
	Report by the other members of the Jury				
213/704/804	Review of the intended Programe (good or bad weather)				904/1004
	- Weather forecast				
	- Orientation of the courses in the area				
	- Inspection of the course				
	- Course preparation				603.4.6.1
	- Medical services				603.3.9
	- Training/Warm-up course				614.1.3
	Proposal of team captains				
	Final programme-Confirmation				
	- First run on lift				
	- Jury meeting at Start or at Finish				
219/220	- Time and place of prize giving				608
	Distribution of radio equipment (Jury)				6034.8
	4. Administrative Part				
216/220	Accrediting of teams, officials, press, radio, TV, etc.				
	Lodging, meals, refreshments				WC and COC regulations
	Issuing and returning of start numbers				
	Official statements/notice board				
	Re-imbursements				
	Mailbox at the race office				
	Clothing check				
	Parking/lift facilities				702.4
	Opening hours of the race office				
	Check on radio sets (PTT)				
	Next meeting				
	5. Miscellaneous				