



VISSMANN

FIS WORLD CUP CROSS COUNTRY

OTEPÄÄ • ESTONIA • 2009

Tehvandi Sport Center • January 24-25



INVITATION

Tehvandi Sport Center and Estonian Ski Association take pleasure in inviting all member associations of the International Ski Federation (FIS) to participate in the

**“Viessmann” FIS World Cup Cross-Country
in Otepää, Estonia
on January 24-25, 2009**

Skiers' favorite resort Otepää welcomes you !

A handwritten signature in black ink, appearing to read 'Toomas Savi'.

Toomas Savi
*European Parliament Member
President of Estonian Ski Association
Chairman of Otepää World Cup Council*





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INVITATION

On behalf of the International Ski Federation and the Estonian Ski Association, the Organizing Committee of FIS World Cup Otepää competition has the pleasure of inviting all member associations of the FIS to participate in "Viessmann" FIS World Cup Cross Country on January 24-25, 2009 in Otepää, Estonia.

ORGANIZER

The organizer of the competition is Foundation Tehvandi Sport Center, according to the agreement with the Estonian Ski Association.

Address: Nüpli village, 67408 Otepää, Valgamaa, ESTONIA

Ph: +372 76 69 505

Fax +372 76 69 503

e-mail: tehvandi@tehvandi.ee

website: <http://www.tehvandi.ee>

ENTRY

To register your participation, we ask you to use enclosed **Form A** (preliminary registration). For official entry, please use the enclosed **Form D** and specify each competition in which your athletes will participate. Please specify information about all your attending coaches and assistants as well. **The entries must be sent to Estonian Ski Association (fax: +372 603 1518 or e-mail: info@suusaliit.ee).**

REGISTRATION DEADLINES

December 01, 2009 Form A: Preliminary entry form (both athletes and officials)

Form B: Accommodation and attaché information

January 9, 2009 Form D: Official entry form

Form C: Final Team Transportation information

RESTRICTIONS

FIS rules will apply. The number of participants must comply with FIS World Cup rules (Point 3, Number of Participants) and other FIS regulations.

RESPONSIBILITY

Each competitor must be insured by her/his own ski association and must have signed the Athletes Declaration. The Organizers have coverage for their own third part liability only.

FINANCES

Financial conditions apply as stated in the FIS World Cup rules (Point 8, Carrying Costs). All travel and accommodation costs will be settled in the finance office with the Team Captain on Friday January 23, 2009 in Otepää. Travel payments by the Organizer to the Seeded Group members will be made in cash, Team payments to the organizers can be done in cash or with major credit cards. The finance office is located in the Otepää Sports Hall, Mäe 23a, Otepää.

WAXING FACILITIES

Waxing is arranged according to FIS World Cup rules (point 8.5).

COURSE DESCRIPTIONS

The course descriptions with profiles are enclosed to the invitation.



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TRANSPORTATION

Teams arriving by plane (Tallinn International Airport) or by ferry (Port of Tallinn) are entitled to transport according to the FIS WC rules (point 8.4). Please be aware of the regulations concerning one free transfer per team and sending the information about the travel of your team to the organizer at least two weeks before arrival (**Form C, deadline January 9, 2009!**). Organizers guarantee one free trip to Otepää per team within maximum 2 hours from an arrival to Tallinn.

A special trip from Tallinn to Otepää costs 400 EUR.

Extras:

For teams flying to Tallinn, vehicle rentals are available at the Tallinn International Airport; however, reservations for rental vehicles must be made in advance.

Important information:

Organizers of World Cup in Rybinsk offer for teams charter flight from Tallinn to Yaroslavl on January 27th and back from Yaroslavl to Tallinn on February 2nd. The other charter flight from Munich to Yaroslavl and back on same dates. If you are interested to use charter flight Tallinn-Yaroslavl please fill on transport form C this row.

VISA

NB! Please remember that citizens of some countries need visa for visiting Estonia. See info on the website of the Estonian Ministry of Foreign Affairs http://www.vm.ee/eng/kat_132/. Submit your application form in due time to the Estonian Embassy. If your team needs official invitation of Estonian Ski Association to get Estonian visa, please send list of all team members (surname, first name, date of birth, copy of passport, and address in home country) to us by December 01, 2008 at the latest.

Please contact directly Mrs. Ülle Viinapuu in Estonian Ski Association (ph. +372 603 1516, fax +372 603 1518, e-mail info@suusaliit.ee)

ACCOMMODATION

All delegations will be accommodated in hotels in Otepää and Otepää area (maximum 12 km from Otepää). All persons outside the Seeded Group and their qualified coaches will be charged EUR 79 (for a quality room with full board per night in double room). According to the FIS World Cup rules each team (female and / or male) has the right to have one single room without any additional costs. All other single rooms will cost EUR 100 with full board per night. For cancellation of a booked room **after January 12, 2009**, the FIS World Cup Rules point 8.6 applies (the respective National Ski Association has to pay the difference between effective and announced rooms).

To find you best possible accommodation, please fill in **Form B, deadline December 01, 2008**

RADIO

Use of radio transmission equipment in Estonian Republic is regulated by the Telecommunication Act (§18, 68§, 73§). Permits for the installation of radio transmission equipment are issued only by **Estonian National Communications Board (ENCB)**.

ATTACHÉS

Each team may have their own attaché provided free of charge by the Organizer during the race days. Please let us know on **Form B** if you want an attaché or not.

LETTER OF CONFIRMATION

After we have received your entry form, accommodation form and transportation forms we will send you a letter of confirmation to confirm all your information by e-mail or fax latest on January 12, 2009.



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TECHNICAL DELEGATES

FIS TD Robert Hogg (CAN), FIS Assistant TD Jussi Prykäri (FIN).

National Assistant TD Robert Peets.

RACE OFFICE is situated in Otepää Sport Hall, Mäe 23a, 67403 Otepää, Estonia

Office hours:	Thursday, January 22, 2009	8.30 – 20.00
	Friday, January 23, 2009	8.30 – 20.00
	Saturday, January 24, 2009	8.30 – 20.00
	Sunday, January 25, 2009	8.30 – 17.00



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THE PROGRAM

Wednesday, January 21st

Arrival of the competitors

Thursday, January 22nd

8.30 - 20.00 Race office is open Otepää Sports Hall
15.00- 17.00 Unofficial training W10 km CL, M15 km CL 5 km CL

Friday, January 23rd

8.30 - 20.00 Race Office is open Otepää Sports Hall
8.30 - 20.00 Press Centre is open Otepää Sports Hall
10.00 - 14.30 Official training W 10km CL, M 15 km CL 5 km CL
14.30 TEST competition for Estonian Junior Team 5 km CL
15.30 - 17.30 Unofficial sprint training 1,2 km CL; 1,4 km CL
17.30 W 10 km CL, M 15 km CL Team Captains' Meeting Otepää Sports Hall

19.00 sprint competitions for team service and opening ceremony Tehvandi ski stadium

Saturday, January 24th

8.30 - 20.00 Race Office is open Otepää Sports Hall
8.30 - 20.00 Press Centre is open Otepää Sports Hall
11.00 WOMEN 10 km CL, individual start 2x5 kmCL
12.00 Flower ceremony for women (1-3) Tehvandi ski stadium stage
12.15 Press conference for the W winners(1-3) PRESS tent on ski stadium
13.00 MEN 15 km CL, individual start 3x5 kmCL
14.25 Flower ceremony for men (1-3) Tehvandi ski stadium stage
14.45 Press conference for the M winners(1-3) PRESS tent on ski stadium
15.30 - 17.30 Official sprint training 1,2 km CL; 1,4 km CL
17.30 1st Sprint Team Captains' Meeting Otepää Sports Hall

Sunday, January 25th

8.30 - 17.00 Race Office is open Otepää Sports Hall
8.30 - 18.00 Press Centre is open Otepää Sports Hall
11.00 WOMEN sprint CL qualification 1,2 km CL
11.25 MEN sprint CL qualification 1,4 km CL
12.30 2nd Sprint Team Captains' Meeting TEAM tent on ski stadium
13.00 WOMEN sprint ¼ final (5x6)
13.25 MEN sprint ¼ final (5x6)
13.53 WOMEN sprint ½ final (2x6)
14.03 MEN sprint ½ final (2x6)
14.14 WOMEN sprint B final (1x6)
14.19 WOMEN sprint final (1x6)
14.24 MEN sprint B final (1x6)
14.30 MEN sprint final (1x6)
14.35 Flower ceremony for Women (1-3) Tehvandi ski stadium stage
14.40 Flower ceremony for Men (1-3) Tehvandi ski stadium stage
15.00 Press conference for the W&M winners (1-3) PRESS tent on ski stadium



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THE ORGANIZING COMMITTEE

Council

Chairman:	Toomas Savi	European Parliament Member, President of Estonian Ski Association
	Laine Jänes	Minister of Culture
	Siim Sukles	Chancellor of Ministry of Culture
	Riho Sõrmus	Estonian Road Administration, General Director
	Raivo Küüt	Estonian Police Board General Director
	Kalev Timberg	Estonian Rescue Board, General Director
	Erkki Raasuke	Main sponsor Swedbank, Member of the Board
	Marek Zacek	Main sponsor Ergo, Member of the Board

Organizing Committee

Chairman/ Race Director	Alar Arukuusk	Tehvandi Sport Center, Director; alar@tehvandi.ee
Chief of Competition	Tiit Pekk AS	Hansapank, Project Manager; tiit.pekk@hansa.ee
Secretary, Accommodation	Ülle Viinapuu	Estonian Ski Association, Office Manager; ulle@suusaliit.ee
Project Manager	Hillar Toobal	
Finances	Silva Tigane	
Transport	Ravu Ivask	
Competition Centre	Neeme Ernits	
Team cabins	Einar Kopli	
Building supplies rental	Martin Kutman	
Electricity	Olev Järv	
Buildings of Sports Hall	Kunnar Karu	
Traffic, law and order	Aivar Otsalt	
Security	Argo Raag	
Commerce	Meelis Leidt	
Ticket sales	Karin Kütt	
Ceremonies	Tauno Loodus	
Venue Producer	Erik Marthinsen	
Audio/Radio communication	Jüri Makarov	
Communications	Ain Kruusmaa	
Press	Veiko Ulp	
TV communications	Lembitu Kuuse	
TV Head Producer	Tarmo Krimm	

Competition Committee

Chief of Competition	Tiit Pekk	
Assistant	Tiit Tammemäe	
Competition Secretary	Merike Õun	
Accreditation	Merily Ruven	
Chief of stadium	Indrek Kelk	
Start / finish	Arne Tilk	
Stadium buildings	Arnold Raid	
Chief of time-keeping	Vahur Leemets	
Official time-keeping	Swiss Timing	
Chief of video control	Jaak Teppan	
Chief of tracks	Tõnu Kinks	
Head track master	Assar Kütt	
Track master	Andres Urm	
Chief of control and Competition security	Peip Reedi	
Chief of Medical services	Andras Laugamets	
Commentators	Kjell-Erik Kristiansen and Mart Mardisalu	

Jury

Chairman / FIS TD	Robert Hogg	CAN
FIS Assistant TD	Jussi Prykäri	FIN
Chief of Competition	Tiit Pekk	
ESA TD	Robert Peets	