



OTEPÄÄ

22-23 JANUARY 2011

Tehvandi Sport Center and Estonian Ski Association take pleasure in inviting all member associations of the International Ski Federation (FIS) to participate in the

FIS Cross-Country World Cup
presented by Viessmann
in Otepää, Estonia
on January 22 - 23 2011

Skiers' favorite resort Otepää welcomes you !



Toomas Savi
President of Estonian Ski Association
Chairman of Otepää World Cup Council



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INVITATION

On behalf of the International Ski Federation and the Estonian Ski Association, the Organizing Committee of FIS World Cup Otepää competition has the pleasure of inviting all member associations of the FIS to participate in FIS Cross Country World Cup presented by Viessmann on January 22-23, 2011 in Otepää, Estonia.

ORGANIZER

The organizer of the competition is Foundation Tehvandi Sport Center, according to the agreement with the Estonian Ski Association.

Address: Nüpli village, 67408 Otepää, Valgamaa, ESTONIA

Ph: +372 76 69 505

Fax: +372 76 69 503

e-mail: tehvandi@tehvandi.ee

website: <http://www.tehvandi.ee>

competition website: www.tehvandi.ee/mk

Invitation, maps, entry forms and all the necessary information you will find on competition website!

ENTRY

According to the FIS-Rules entry to the competitions is allowed for athletes only with the FIS code. The **National Entry** with the approximate number of the team members, active competitors and officials has to be made until **November 26, 2010** at the latest. Also the Booking Form and Arrival Information have to be sent until this date. (See chapter Accommodation, please use **Form A, B**). **Official Team Entry** with all names, birth dates and FIS-Codes as well as the names of the officials has to be made until **January 10, 2011** (Please use the enclosed **Form D**). **The entries must be sent to Tehvandi Sport Center (e-mail: tehvandi@tehvandi.ee or fax: +372 76 69 503).**

REGISTRATION DEADLINES

November 26, 2010

[Form A](#): Preliminary entry form (both athletes and officials)

[Form B](#): Accommodation and arrival information

January 10, 2011

[Form D](#): Official entry form

[Form C](#): Team Transportation information

RESTRICTIONS

FIS rules will apply. The number of participants must comply with FIS World Cup rules (Point 3, Number of Participants) and other FIS regulations.

RESPONSIBILITY

Each competitor must be insured by her/his own ski association and must have signed the Athletes Declaration. The Organizers have coverage for their own third part liability only.

FINANCES

Financial conditions apply as stated in the FIS World Cup rules (Point 8, Carrying Costs). All travel and accommodation costs will be settled in the finance office with the Team Captain on **Friday January 21, 2011** in Otepää. Travel payments by the Organizer to the Seeded Group members will be made in cash, Team payments to the organizers can be done in cash or with major credit cards. (Please check your credit card limits.) The finance office is located in the Tehvandi Ski Stadium House. The prize-money will be paid electronically.

SKI STADIUM & COURSE DESCRIPTIONS

The ski arena at Tehvandi will be [brand new- upgraded stadium house](#) is new and modern, adapted to needs of athletes, audience, visitors and FIS. Stadium house includes rooms for accreditation centre, race office, finances, TCM, press center, jury and other officials. We have pleasure to organize FIS Nordic Junior World Ski Championships just after the World Cup 25.-31.01 2011. So there will be some restrictions using the sport facilities in Tehvandi after



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the WC. Due to FIS JWSC the courses will be closed during 24.-31.01.2011.

Organizers are suggesting [Kääriku Leisure and Sports Center](#) for trainings after the WC. The course descriptions with profiles are enclosed to the invitation.

WAXING FACILITIES

Waxing is arranged according to FIS World Cup rules (point 8.5). [Waxing cabins](#) are located on ski stadium, in a [brand new building](#). Waxing cabins will be offered until 24.01.2011 in the morning.

TRANSPORTATION

Teams arriving by plane (Tallinn International Airport, Riga International Airport or Tartu International Airport) or by ferry (Port of Tallinn) are entitled to transport according to the FIS WC rules (point 8.4). Please be aware of the regulations concerning one free transfer per team and sending the information about the travel of your team to the organizer at least two weeks before arrival (**Form C, deadline January 10, 2011!**). Organizers guarantee one free trip to Otepää per team within maximum 3,5 hours from an arrival to Tallinn. A special trip from Tallinn to Otepää costs big bus(45 seats) 440 EUR, small bus(16 seats) 250 EUR; from Riga to Otepää big bus 600 EUR. Trip from Tartu to Otepää costs big bus 150 EUR, small bus 115 EUR.

Please fill in the Transportation Form with exact information- dates and times of your arrival and departure, number of arriving people, amount of luggage and number of flight. If you do not need the transport to Otepää, fill in the first part of the transportation form anyway, so as we know you will not use this service.

Transport in Otepää

OC will provide regular shuttle service. This transportation will be free of charge and will be able to transport competitors to all important points during the Otepää WC. There is only limited number of parking places on the venues. The OC recommend using the shuttle service.

Extras:

For teams flying to Tallinn, vehicle rentals are available at the Tallinn International Airport; however, reservations for rental vehicles must be made in advance. (<http://www.tallinn-airport.ee/eng/services/carrental>)

GENERAL INFORMATION ACCOMMODATION

The accommodation can only be booked by the Accommodation Office of the OC Otepää. Official arrival and accommodation dates will be offered since Thursday, January 20th until Monday, January 24th

All delegations will be accommodated in hotels in Otepää and Otepää area (maximum 12 km from Otepää). All persons outside the Seeded Group and their qualified coaches will be charged EUR 83 (for a quality room with full board per night in double room). According to the FIS World Cup rules each team (female and / or male) has the right to have one single room without any additional costs. All other single rooms will cost EUR 120 with full board per night. For cancellation of a booked room **after January 10, 2011**, the FIS World Cup Rules point 8.6 applies (the respective National Ski Association has to pay the difference between effective and announced rooms).

To find you best possible accommodation, please fill in **Form B, deadline November 26, 2010**

(In relation to FIS JWSC 25.-31.01 most of the hotels will be booked. If you would like to stay longer organizers are suggesting accommodation in neighborhoods hotels: [Tartu- Põlva- Võru](#) area. Please contact directly with the hotels. Accommodation in Otepää Hotels will be offered until January 24th Please send us detailed information who will need to stay longer).

LETTER OF CONFIRMATION

After we have received your entry form, accommodation form and transportation forms we will send you a letter of confirmation to confirm all your information by e-mail or fax latest **on January 12, 2011**.

RADIO

Use of radio transmission equipment in Estonian Republic is regulated by the Telecommunication Act (§18, 68§, 73§). Permits for the installation of radio transmission equipment are issued only by **Estonian National Communications Board (ENCB)**.



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TECHNICAL DELEGATES

FIS TD Bente Skari (NOR), FIS Assistant TD Tomas Jons (SWE)

National Assistant TD Vahur Leemets

RACE OFFICE is situated in Tehvandi Ski Stadium House on the 2nd floor

Office hours:

Thursday, January 20, 2011	8.30 – 20.00
Friday, January 21, 2011	8.30 – 20.00
Saturday, January 22, 2011	8.30 – 20.00
Sunday, January 23, 2011	8.30 – 17.00



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THE PROGRAM

Wednesday, January 19th

14.00- 20.00 Arrival of the competitors

Thursday, January 20th

8.30 - 20.00 Race office is open Tehvandi stadium house II f.
15.00- 17.30 Unofficial training W10km CL, M15 km CL 5km CL

Friday, January 21st

8.30 - 20.00 Race Office is open Tehvandi stadium house II f.
8.30 - 20.00 Press Centre is open Tehvandi stadium house III f.

10.00 - 14.30 Official training W 10km CL, M 15km CL 5km CL

14.30 TEST competition for Estonian Junior Team 5km CL

15.30 - 17.30 Unofficial Team sprint training 1,2km CL; 1,4km CL

18.00 **W 10km; M 15km CL Team Captains' Meeting** Tehvandi stadium house II f.

19.30 sprint competitions for team service and opening ceremony Tehvandi ski stadium

Saturday, January 22nd

8.30 - 20.00 Race Office is open Tehvandi stadium house II f.
8.30 - 20.00 Press Centre is open Tehvandi stadium house III f.

11.15 **WOMEN 10 km CL, individual start** **2x5kmCL**

12.15 Flower ceremony for women (1-3) Tehvandi ski stadium stage
12.30 Press conference for the W winners (1-3) Tehvandi stadium house III f.

14.00 **MEN 15 km CL, individual start** **3x5kmCL**

15.25 Flower ceremony for men (1-3) Tehvandi ski stadium stage
15.45 Press conference for the M winners (1-3)Tehvandi stadium house III f.

16.30 – 18.00 Official sprint training 1,2km CL; 1,4km CL

18.00 **1st Sprint Team Captains' Meeting** **Tehvandi stadium house II f.**

Sunday, January 23rd

8.30 - 17.00 Race Office is open Tehvandi stadium house II f.
8.30 - 18.00 Press Centre is open Tehvandi stadium house III f.

9.15 **WOMEN sprint CL qualification** **1,2km CL**

9.40 **MEN sprint CL qualification** **1,4km CL**

10.30 **2nd Sprint Team Captains' Meeting** **Tehvandi stadium house II f.**

11.00 WOMEN sprint ¼ final (5x6)

11.25 MEN sprint ¼ final (5x6)

11.53 WOMEN sprint ½ final (2x6)

12.03 MEN sprint ½ final (2x6)

12.15 **WOMEN sprint final (1x6)**

12.25 **MEN sprint final (1x6)**

12.35 Flower ceremony for Men (1-3) Tehvandi ski stadium stage

12.40 Flower ceremony for Women (1-3) Tehvandi ski stadium stage

12.50 Press conference for the W&M winners (1-3) Tehvandi stadium house III f.



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THE STRUCTURE OF ORGANIZING

Council

Chairman:	Toomas Savi	President of Estonian Ski Association
	Laine Jänes	Minister of Culture
	Siim Sukles	Chancellor of Ministry of Culture
	Tõnu Seil	Undersecretary of Ministry of Culture (sports)
	Kalev Timberg	Estonian Rescue Board, General Director
	Raivo Küüt	Estonian Police and Border Guard Department, General Director
	Tarmo Kohv	Southern Prefect
	Tamur Tsätko	General Director of Estonian Road Administration
	Aivar Nigol	Chairman of Otepää Municipal Council
	Rait Pallo	Representative of the Main sponsor
	Marek Zacek	Representative of the Main sponsor
	Alar Arukuusk	Chairman of the organizing Committee

Organizing Committee

Chairman, Race Director	Alar Arukuusk	alar@tehvandi.ee
Chief of Competition	Tiit Pekk	tiit@pekk.ee
Project Manager	Hillar Toobal	
Marketing	Jüri Järv	
• Webmaster	Veiko Ulp	
Finances	Silva Tigane	
Head of the competition office,	Raguell Oja	tehvandi@tehvandi.ee ; ph. +372 76 69 505, fax+372 76 69 503
Secretary,	Raguell Oja	
• Accommodation	Piia Sikk	
• Accreditation	Veiko Tammeorg	
• Participants, transport	Riho Pindmaa	
• Transport	Merle Viks	
• Catering	Neeme Ernits	
Competition Centre	Einar Kopli	
• Buildings	Katrin Aidla	
• Team Cabins	Martin Kutman	
• Building supplies rental	Olev Järv	
• Electricity	Ain Kruusmaa	
• Communications	Kunnar Karu	
• Building of the tents	Jaanus Kokkonen	
Traffic, law and order	Argo Raag	
Security	Meelis Leidt	
Commerce	Karin Kütt	
Ticket sales	Uko Urb	uko.urb@pridea.ee
Press	Lembitu Kuuse	
TV communications	Tarmo Krimm	
• TV Head Producer	Tauno Loodus	
Ceremonies	Erik Marthinsen	
• Venue Producer	Jüri Makarov	
• Audio/Radio communication	Karel Kulbin	
• Award ceremonies	Kjell-Erik Kristiansen	
• Commentators	Riho Järveläinen	



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Competition Committee

Chief of Competition

- Assistant

Competition Secretary

Chief of stadium

- Start / finish
- Stadium buildings

Chief of time-keeping

Chief of video control

Chief of tracks

- Head track master
- Track master

Chief of control and

Competition security

Chief of Medical services

Tiit Pekk

Robert Peets

Merike Õun

Tiit Tammemäe

Arne Tilk

Guido Soodla

Timo Õun

Jaak Teppan

Tõnu Kinks

Assar Kütt

Andres Urm

Peip Reedi

Andras Laugamets

Jury

Chairman / FIS TD

FIS TD Assistant

FIS RD CC Assistant

Chief of Competition

ESA TD

Bente Skari

NOR

Tomas Jons

SWE

Pierre Mignerey

FRA

Tiit Pekk

EST

Vahur Leemets

EST