



# MOSCOW February 2, 2012



## TEAM INVITATION

Moscow February 2<sup>nd</sup>, 2012

Welcome to the **FIS Cross Country Ski World Cup** (Individual Sprint) to be held on February 2<sup>nd</sup>, 2012 in Moscow, "Luzhniki" Sport Complex.

The Russian Cross Country Federation together with "New League" Sport Management will host the event in accordance with the FIS International Competition Rules (ICR). All athletes who are qualified according to the FIS Rules for the FIS Cross Country Ski World Cup are invited to take part in the competitions.

### 1. PASSPORT and VISA

The Organizing Committee with the Russian Cross Country Federation will assist all participants and guests in obtaining an **official visa invitation, issued by the Ministry of Foreign Affairs of the Russian Federation.**

Please note, that this invitation is the only valid document to get a Russian visa.

In order to issue such invitation the following information is required from all applicants:

- scanned copy of passport (in good quality);
- completed Application Form (see below).

Return to: Mr. Ivan Zhurba: [zhurba@newliga.ru](mailto:zhurba@newliga.ru)

**Deadline: 10<sup>th</sup> December 2011**

INITIAL APPLICATION FORM	
For the invitation from the Russian Federation	
Full name of Applicant's	
Applicant's e-mail	
Applicant's phone	
Full name and address of NSA	
Phone of NSA	
Fax of NSA	
Arrival date	
Departure date	
City of the Russian Embassy the Applicant will be applying for visa	
Flight to Moscow	
Flight from Moscow	
Home address	
Home phone number	



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The invitation is sent to the respective Embassy (chosen by the applicant above) by fax. The applicant is beforehand provided with the fax number and the date, when fax will arrive to the Embassy.

After this date, the applicant has to contact the chosen Embassy either personally or send his passport, passport photos and completed documents through an agent. The list of documents for each Russian Embassy in the world along with the terms of making visa (normal and urgent) and visa cost and terms of payment (cash or credit card) is available on this Embassy's web-site.

You can find all information about Russian Consulates here:

[www.WayToRussia.net/RussianVisa/RussianConsulates.html](http://www.WayToRussia.net/RussianVisa/RussianConsulates.html)

Please note that citizens of Schengen zone countries (**Austria, Belgium, Hungary, Germany, Denmark, Iceland, Spain, Italy, Latvia, Lithuania, Luxemburg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Finland, France, Czech Republic, Sweden, Estonia**) can apply for Russian visa in any Russian Embassy on the territory of the above mentioned countries.

Canadian and American citizens are able to apply for Russian visa in any country of the world.

Please note Russian Embassy requires that any foreign visitors traveling to Russia has **travel insurance**.

Please send above-mentioned Initial Application form to Mrs. Anna Belyaeva [ski@roc.ru](mailto:ski@roc.ru) until **January 23<sup>th</sup>**.

## 2. Entries and important forms

All pre-entries and entries have to be made in accordance with the user – guide for FIS-online registration & entry – system.

This information must be received by the Organizing Committee (OC) by **December 21<sup>st</sup>, 2011** (amount of team members).

The OC must have the final list of your delegation by **January 23<sup>th</sup>, 2012**.

## 3. Registration

All the registration can only be done by using the official FIS Online Registration. Team registration will take place on **January 29<sup>th</sup>, 2012**.

## 4. Accommodation

As per the FIS Rule on accommodation and full-board, each participant (exc. Red Group) will pay **CHF 125** day/person directly to the Organizing Committee of the FIS Cross Country Ski World Cup by cash (no credit card accepted).

Accommodation at FIS rate will be provided from arriving on January 31<sup>st</sup> until departure on February 3<sup>rd</sup>, 2012.



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LISTEN TO YOUR BODY

Each team will be held responsible for any damage incurred during the stay.  
Accommodation will be in:

**Hotel Korston:**

15 Kosygina St., Moscow, 119334, Russia

Tel.: +7 (495) 939 8000

Fax: +7 (495) 939 8008

Web-site: <http://korston.ru/en/>

**Hotel Astrus:**

Moscow, Leninskiy prospekt, 146

Tel: +7 (495) 641-10-00

Web-site: <http://www.astrus.ru/>

Please note that all enquiries for accommodation have to be sent in the OC until January 23<sup>th</sup>, 2012 in e-mail address [marina.newliga@gmail.com](mailto:marina.newliga@gmail.com) att: Ms. Marina Verkholetova.

## 5. Transportation (including Rybinsk)

Organizing Committee will provide transport from the airport to the hotel in Moscow and back, as well as from the hotel in Moscow to the competition venue and back. All additional transport will be provided for any request (for additional payment, approx 20 euro).

Please note that the Organizing Committee requests all arriving teams use one Moscow **airport Sheremetyevo**.

The OC will provide the transport for all athletes which will participate in CC World Cup in Rybinsk and for their baggage. Please send the information on [info@newliga.ru](mailto:info@newliga.ru) until **January 15, 2012**.

**IMPORTANT: all athletes arriving to participate in WC in Rybinsk via Moscow has to contact Rybinsk OC.**

For any enquires please contact Mr. Oleg Karpov ([ok@newliga.ru](mailto:ok@newliga.ru)).

**IMPORTANT NOTICE: THE COMPENSATION FOR ALL TRAVEL COSTS WILL BY PROVIDED FROM OC ONLY WITH THE COPY OF ELECTRONIC TICKET AND BOARDING PASS.**

## 6. Waxing facilities

There are waxing facilities for participating nations in Moscow. For all teams will be organized the waxing service in venue place in the big tent. If any team would like to use a waxing track it will be necessary to send all information (technical requirements) until **January 15th, 2012**. The OC has to get a special permission from Moscow police authorities for this track.

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## 7. Attaches

The teams will be assigned to an attaché at arrival. The attaché will provide the team leaders with all necessary information concerning competitions, team captains meetings, weather reports, social events etc. There will be an attaché desk at Race office in Moscow. All team will have one personal attaché.

## 8. Meals

Full board will be provided. Starting with dinner on Wednesday, February 1<sup>st</sup> up to and including breakfast on Friday, February 3<sup>rd</sup>, 2012.

Breakfast and dinner will be organized at the accommodation.

Hot meals for athletes, team members and FIS officials will be served at the competition venue.

## 9. Bibs

All competitors must wear bibs during all official trainings, competitions and award ceremonies.

## 10. Accident Insurance

Each competitor must have his/her own medical insurance. The Organizing Committee, «New League» Sport Management, the Russian Cross Country Ski Federation, sponsors, suppliers, their agents and the FIS decline any responsibility for accidents, damaged or lost equipment and second and third party claims during the event.

## 11. Liability

All athletes, officials and members of the National Association who attend and participate in the event shall do so at their own risk. The Organizing Committee, «New League» Sports Management, Russian Cross Country Ski Federation, sponsors, suppliers, their agents, employees and volunteers shall not be responsible for any losses or injuries incurred or suffered by any athletes, official or other person in conjunction with the organizing or staging of the event.

## 12. Official Notice Board

The official Notice Board will be located at the Race Office in the race area.

## 13. Accreditation for athletes, teams and their vehicles

The FIS system accreditation will be used in Moscow.

If your staff do not have any FIS season accreditation, the OC can help with a local accreditation. Please contact by e-mail: [info@newliga.ru](mailto:info@newliga.ru)

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## 14. Training

Trainings will be held on February 1<sup>st</sup> and 2<sup>nd</sup> 2012.

## 15. Prizes

The prize-winner receives the net prize money. Please send us ([info@newliga.ru](mailto:info@newliga.ru)) your banking information.

## 16. Program

<b>January 31, 2012</b>		Arrival day
<b>February 1, 2012</b>	14:00 – 16:00 20.00	Ski testing Team captain meeting
<b>February 2, 2012</b>	13:10 – 13:35 13:45 – 14:10  14:15 – 15:00 15:05 – 15:25 15:30 15:30 – 15:55  16:00 – 17:32 right after  20.30	Official ski testing for coaches Official training ladies/men (2 coaches for each nation) Start Qualification ladies/men Official ski testing for coaches Team captains meeting Official training – only qualified ladies/ men (2 coaches for qualified nation) Start finals ladies/men Flower ceremony Press conference Departure to Rybinsk

## 17. ACCESS ZONES (provisional)

- 1: Team Area (Athletes Village, Athletes Corridor etc.)
- 2: Coach Area
- 3: Sports Area (Track, Slope, Outrun etc.)
- 4: Service Area
- 5: Officials Area (Organizing Committee Areas, Judge Tower, Jury Room etc.)
- 6: TV/Radio (Mixed Zone TV/Radio Area, Contact Zones Athletes' Village)
- 7: TV/Radio Commentators (Commentary Booths)
- 8: TV Compound (TV and Radio People, incl. technicians)
- 9: Print Media (Mixed Zone Print Area, Press Center)
- 10: Photographer (Mixed Zone, Press Center)
- 11: Kids Zone

- 12: Media Center
- 13: Sub Press Center
- 14: Data/Timing Area
- 15: Ceremony Area
- 16: Special Guests

## 18. ORGANISATION

### ORGANIZING COMMITTEE

<i>Name</i>	<i>Post</i>	<i>E-mail</i>	<i>Contact phone</i>
Georg Zipfel, GER	Chief of competition	gzipfel@t-online.de	+4915115053089
Sergey Teplyakov	Chairman	Step711@mail.ru	+79154549860
Ivan Zhurba	Vice chairman	zhurba@newliga.ru	+79853060831
Margarita Mayer	International coordination	Margaret.mayr@mail.ru	+436763196156
Vitaly Balaban	Technical Director	vb.newliga@gmail.com	+79255174577
Marina Verkholetova	Athletes	marina.newliga@gmail.com	+79263457786
Oleg Karpov	Transportation	ok@newliga.ru	+79262305544
Regina Tuzovskaya	Accommodation	tuzregina@mail.ru	+79268514032
Mila Ryazanova	Chief of medical service	info@newliga.ru	+74959567860
Svetlana Mykolaenko	Accreditation	Svetlanam-09@mail.ru	+79654322422
Svetlana Kovalenko	Chief of Media Centre	Kovalenko_si@mail.ru	+79629771319
Nadezhda Dovolnova	Responsible catering	dovolnova@yandex.ru	+79851914777

## 19. FIS OFFICIALS

TD Petr Mach CZE  
 TD assistant Tiit Pekk EST  
 TD assistant, national RUS

### FIS OFFICE

Juerg Capol Race Director, Cross Country  
 Pierre Mignerey RD Assistant, Cross Country  
 Sandra Spitz PR and Media Coordinator, Cross Country  
 Georg Zipfel, Chief of competition