



TEAM INVITATION

Organizing Committee together with Ski Sport Finland Association is pleased to invite all the teams to attend the 2013 FIS Alpine World Cup Slalom Opening for both Men and Women to be held at **Levi Ski Resort in Finland** in **November 16th and 17th, 2013**. The competition is composed of two races in Slalom, one for women and one for men. The Organizing Committee will host the event in accordance with the International Ski Competition Rules (I.C.R.) of FIS.

ORGANIZING COMMITTEE

Chairman of Organizing Committee	Mr. Jouni Palosaari	Levi Ski Resort
Chief of Race	Mr. Petri Tuomikoski	Levi Ski Resort
General Secretary	Mr. Mikko Saarinen	Levi Ski Resort
Chief of Media	Mrs. Soili Hirvonen	Levi Ski Resort
Teams Contact Person	Mrs. Natalia Lahtela	Levi Ski Resort
Chief Race Director World Cup Men	Mr. Günter Hujara	FIS
Chief Race Director World Cup Ladies	Mr. Atle Skaardal	FIS





ENTRIES

Entries will be accepted by Ski Sport Finland Association in accordance with FIS quotas and rules and must be submitted to the Organizing Committee.

The announcement of the team size (competitors, coaches, accompanying persons and service personnel) **and the entry list along with the rooming list** have to be submitted through **the official FIS entry link** www.fis-ski.com.

REGISTRATION

Team registration will take place daily starting on the arrival day **Wednesday, November 13th 2013, 10:00 – 20:00**, at the Race Office in the Hullu Poro (Crazy Reindeer) Conference Centre.

The registration requires only one member of the team to collect the accreditations from the Race Office.

ACCOMMODATIONS

Accommodation for athletes and officials is provided in the hotels located in the Ski area. All check-ins and room registrations will take place at the hotels. The payment for accommodation and full board are based on the FIS Rule.

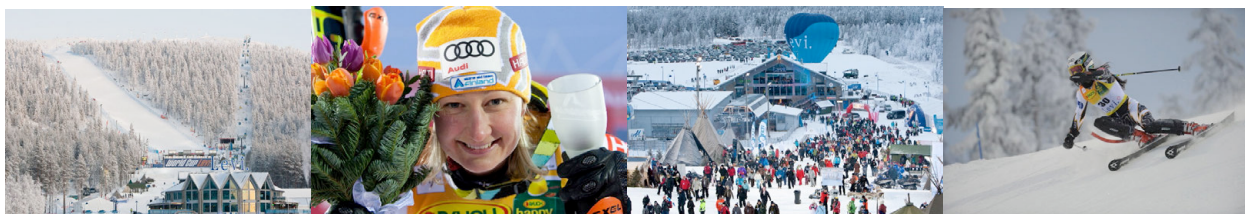
The price for the extra night is 85,00 € / person in double room with full board. The teams are advised to accommodate the team members in double rooms due to the amount of rooms available. If the team needs single rooms, the price is 130,00 € / room with full board for the extra nights.

All the payments have to be made directly to the payment office in the race office – including also the EXTRA nights.

Please, make your accommodation payments to the payment office BEFORE checking out of the hotel. At check out, you will have to pay for your incidentals directly to the hotel.

SKI WAXING ROOMS

Ski waxing rooms are located at the garage of Sokos Hotel (as in previous years). The facility is open from Wednesday onwards and guarded during the night.





TRANSPORTATION

FIS Travel is providing a charter connection to Kittilä from Zürich. Also the official partner of the event Travel Specialist Group has prepared a generous **offer for any excess baggage** on One World flights – **see the attachment details and contact nunnu@tsg.fi** for reservations. All teams are advised to fly to Kittilä airport in order to use the free world cup airport shuttle.

Since the teams are provided a courtesy shuttle from the airport, they are asked to **inform the arrival and departure times** in detail via email natalia.lahtela@skisport.fi.

There is no need for transportation to the racecourse since it's accessible by skis. For the officials and in case of lack of snow, there is a shuttle bus service available.

Rental skis and boots for officials - the teams have access to rental skis and boots with 50% discount from the Levi ski resort. Please send a list of names (with boot sizes) of those who need skis or boots to natalia.lahtela@skisport.fi

Gates for training – the teams can rent gates for the training in Levi: teams with 7 athletes or less pay 100,00 € and teams with more athletes pay 200,00 €.

The gates have to be reserved through natalia.lahtela@skisport.fi before the race and the gate rental fee will be charged together with the accommodation fee.

HELSINKI ACCOMMODATION

Teams overnighing in Helsinki have special rates available for the Hotel Hilton at the airport. The reservation should be made and paid only through travel agent Travel Specialist Group.

The Hilton Helsinki-Vantaa Airport hotel is the only hotel with direct access to the international airport terminal via a 100 meter covered walkway. Guests can enjoy the use of the hotel's sauna or work out in the gym.

130,00 € / night / sgl room

165,00 € / night / dbl room

Reservations: Nunnu Kivikari / Travel Specialist Group

Email: nunnu@tsg.fi

Tel: +358 10 2176942





PRESS CONFERENCES AND RELEASES

If any of the teams are having press conferences before the event, the Main Media Center in the Hotel Hullu Poro is free for teams' use. Please, inform the Chief of Media soili.hirvonen@source.fi about the plans beforehand.

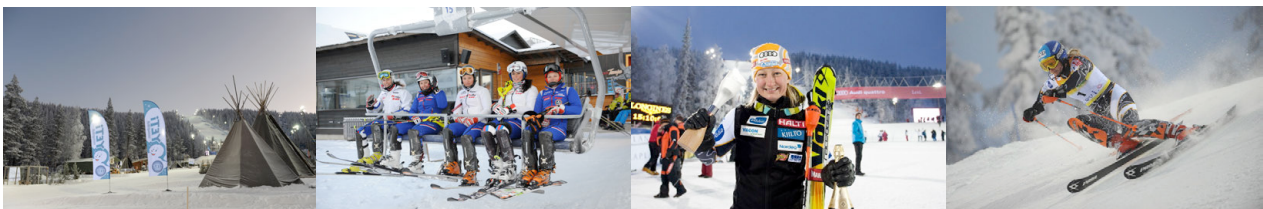
Press releases can be delivered out in the Main Media Center.

RADIO PERMITS

Deadline for radio license applications is October 31st 2013.

Applications are to be sent to FICORA directly: radiotaajuudet@ficora.fi or fax +358 9 6966 410.

For more information, please see www.ficora.fi





SCHEDULE

Wednesday, November 13th	Race Office	10:00 – 20:00
Thursday, November 14th	Race Office Payment Office	10:00 – 20:00 16:00 – 20:00
Friday, November 15th	Race Office Payment Office Team Captains' Meeting Opening ceremonies Public Draw	10:00 – 20:00 10:00 – 20:00 17:00 18:00 18:15
Saturday, November 16th	Race Office Payment Office	15:00 – 20:00 8:00 – 10:00 & 13:00 – 20:00
	SLALOM OPENING WOMEN	
	1 st Run 2 nd Run	11:00 14:00
	Team Captains' Meeting Awards Public Draw	17:00 19:00 19:15
Sunday, November 17th	Race Office Payment Office	15:00 – 20:00 8:00 – 10:00 & 13:00 – 20:00
	SLALOM OPENING MEN	
	1 st Run 2 nd Run	11:00 14:00

Public Draws are always held by the front slope in the village.

Awards on Saturday are held together with the men's public draw by the front slope. On Sunday the awards are held right after the race at the bottom of the gondola lift.

FIS World Cup and Europa Cup Levi 2013

On behalf of the Levi World Cup organizing Committee and Travel Specialist Group we can offer You the following flight rates and baggage excess weight with Finnair flights.

FLIGHT RESERVATION

In order to handle the excess weight it is important that your group will make reservations thru our office; TRAVEL SPECIALIST GROUP Oy. We can handle all the excess weights for each group. **These special conditions are valid only for FIS World Cup and Europa Cup teams!**

Note! Conditions and rates, stated in this document, applies only to bookings made thru Travel Specialist Group Oy

Travel Specialist Group Oy

Nunnu Kivikari
Eerikinkatu 27
00180 HELSINKI
E-mail: nunnu@tsg.fi

All reservations must be done by email including names and payment method. We can accept credit cards or we can send invoices.

INFORMATION

We have negotiated special flight rates for 6 departure destinations; Zurich, Geneva, Munich, Frankfurt, Vienna and Milan.

The rate is **680 Euros** / including tax, ticketing fee and 69 kg weight per passenger (3pc luggage or skis)

Destinations in Finland are:

Kittilä
Kuusamo
Rovaniemi

PAYMENT OF EXCESS-BAGGAGE FEES

Finnair needs to get all information from your group about excess baggage in order to confirm it and put the information into the system. You need to supply Travel Specialist Group dimensions and **weight** per baggage. Travel Specialist Group will put all info into your reservation and will charge team credit card or send invoice as per agreement.

Travel Specialist Group needs to get baggage information as soon as possible!

CANCELLATION TERMS

The cancellations terms for the whole group and for individual travellers are the following on all routes:

- 14 to 7 days prior to departure: 50% of the group fare is debited
- less than 7 days prior to departure: 100% of the group fare is debited
- name changes after tickets have been issued 80 € per change, before ticketing 30 € per change

The cancellations fees are debited even if the tickets have not yet been issued. The deposit of a cancelling passenger may be deducted from the cancellation fee, but the minimum cancellation fee to be debited is still €80.