



2017 FIS Ski Jumping World Cup presented by Viessmann

ALPENSIA SKI JUMPING CENTRE / 14-16 FEB 2017



2017 FIS Ski Jumping World Cup Team Invitation

Alpensia Ski Jumping Centre, PyeongChang,
Republic of Korea, 15-16 February, 2017





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Greetings

Dear Friends of the FIS Family,

On behalf of the PyeongChang Organizing Committee for the 2018 Olympic and Paralympic Winter Games, I would like to extend my warmest greetings to all participating athletes, coaches, officials and guests from around the world on the occasion of the 2017 FIS Ski Jumping World Cup in PyeongChang, home to all snow sports at the PyeongChang 2018 Olympic and Paralympic Winter Games.



We expect to welcome a number of top athletes and officials, who no doubt will take this opportunity to not only showcase their talents, but also to better understand the beautiful mountain of PyeongChang.

The FIS Ski Jumping World Cup will serve as the first test event for Ski Jumping discipline. In this regard, our preparations for the FIS Ski Jumping World Cup and the learning that we receive from the operations will empower us to deliver a successful Olympic Winter Games in February 2018.

It is my sincere wish that all athletes and officials participating in the FIS Ski Jumping World Cup will enjoy themselves and return home with great memories of Korea's scenic beauty and warm hospitality; knowing with confidence that they will be welcomed back in 2018 with more enhanced and efficient operations, and more beautiful memories.

Once again, I wish everyone the very best in your endeavors, and I look forward to welcoming you back again at the PyeongChang 2018 Olympic Winter Games.

Sincerely,

LEE Hee-Beom
President & CEO

Dear friends and participants,

I cordially welcome you to the 2017 FIS Ski Jumping World Cup.

Following the successful Training Event held last season, the Korea Ski Association(KSA) and PyeongChang Organizing Committee (POCOG) are more than ready to greet our

FIS friends again from all over the world. We will ensure participants experience a preview of an actual Olympic Winter Games in 2018, which is only one season away.



Alpensia Ski Jumping Centre in PyeongChang is well known as a filming location for a movie about ski jumping athletes which attracted many Koreans. The film inspired many juniors to start Ski Jumping for the first time ever, and I hope this Ski Jumping World Cup will be an opportunity to introduce ski jumping to many more. The preparation is in good hands and I will see that everything is thoroughly checked and rehearsed for a flawless game.

My special thanks reaches out to POCOG for all their hard work and dedication. KSA will continue to build strong collaboration this season with POCOG and International Ski Federation(FIS), to host an amazing event. We sincerely hope the 2017 Ski Jumping World Cup delivers excitement and exceeds the expectation of our ski friends.

SHIN Dong-bin

FIS Council

President of the Korea Ski Association

Local Organising Committee

Joint Organising Committee Entities

- PyeongChang LOC
- Korea Ski Association

Operation Management

Position	Name
Sport Manager	Inchul HAN
Sport Manager	Heungsoo KIM
Assistant Sport Manager	Songlee YANG

Function	Name
OC Secretary	Nadezhda Bozhko
Accreditation Manager	Kyungsun YEE
Accommodation Manager	Eunhee KIM
Transportation Manager	Euijung LEE
Financial Desk	Junsi JEONG
Radio Frequency	Bongryoung JEUN

Race Officials(NC)

Position	Name
Race Director	Lasse Ottesen (FIS)
Assistant Race Director	Jan Run Grave (FIS)
Media Coordinator	Silke Togethof (FIS)
Coordinator NC Equipment Control	Guntram Kraus (FIS)
Technical Delegate	John Heilig (CAN)
Assistant Technical Delegate	Marco Zarucchi (SUI)
Chief of Competition	Chonghwan Sung (KOR)
National TD Assistant	-
Judge	Lak-kyu Jung (KOR)
Judge	BEGUTTER Christian (AUT)
Judge	Jérôme Gay (FRA)
Judge	Tiiu Ounila (ITA)
Judge	Alexey Vassilyev (KAZ)

Race Officials(SJ)

Position	Name
Race Director	Walter Hofer (FIS)
Assistant Race Director	Borek Sedlak (FIS)
Media Coordinator	Horst Nilgen (FIS)
Coordinator SJ Equipment Control	Sepp Gratzer (FIS)
Race Director(Ladies)	Chika Yoshida (FIS)
Assistant Race Director(Ladies)	Miran Tepes (FIS)
Coordinator SJ Equipment Control(Ladies)	Aga Baczkowska (FIS)
Technical Delegate	Franck Salvi (FRA)
Assistant Technical Delegate	Thomas Hasslberger (GER)
Chief of Competition	Heungsoo KIM (KOR)
Judge	Jongseon MUN (KOR)
Judge	Stefan Wolf (AUT)
Judge	Erik Stahlhut (GER)
Judge	Yuji Nishimori (JPN)
Judge	Inge Eriksrød (NOR)

Overview

Key Dates

2017 FIS Ski Jumping World Cup presented by Viessmann officially runs from 15 to 16 February 2017.

Venues – Alpensia Ski Jumping Centre

Alpensia Ski Jumping Centre is located in PyeongChang, Gangwon Province. It was built in 2009 and designated as Ski Jumping World Cup and the 2018 Olympic Winter Games venue. Alpensia Ski Jumping Centre is about 250 km away from Incheon International Airport (ICN) and it takes around three and a half hours by car.



Competition Information

Schedule – Competition & Training

Date	Time	Content	Location
13 th Feb (Mon)		Official Arrival(MEN & Ladies)	
14 th Feb (Tue)		Official Arrival(Ladies)	
	09:30	TCM(MEN)	Ski Jumping Hill (4F)
	10:00	Official Training(MEN's Individual)	HS109
	18:00	Official Training(MEN's Individual)	HS140
	20:00	Qualification(MEN's Individual)	HS140
15 th Feb (Wed)	09:30	TCM(Ladies)	Ski Jumping Hill (4F)
	10:00	Official Training & Qualification(Ladies' Individual)	HS109
	16:00	Trial Round(Ladies' Individual)	HS109
	17:00	1 st Competition Round(Ladies' Individual) Final Round(Ladies' Individual)	HS109
	After competition, Award Ceremony		Ski Jumping Stadium
	19:00	Trial Round(MEN's Individual)	HS140
	20:00	1 st Competition Round(MEN's Individual) Final Round(MEN's Individual)	HS140
	After competition, Award Ceremony		Ski Jumping Stadium
16 th Feb (Thu)	14:45	Qualification(Ladies' Individual)	HS109
	15:45	1 st Competition Round(Ladies' Individual) Final Round(Ladies' Individual)	HS109
	After competition, Award Ceremony		Ski Jumping Stadium
	18:00	Trial Round/Qualification(MEN's Individual)	HS140
	19:00	1 st Competition Round(MEN's Individual) Final Round(MEN's Individual)	HS140
	After competition, Award Ceremony		Ski Jumping Stadium
17 th Feb (Fri)		Official Departure	Incheon Airport

Competition Information

Entries Deadlines

Preliminary Entries	Final Number	Final Entries
14 th Jan. 2017	5 th Feb. 2017	14 th Feb. 2017 at 18:00

Accreditation

- Online registration must be submitted to the FIS Online System or skijumping@pyeongchang2018.com. Also every participant including competitors and officials are kindly asked to complete and submit attached application form and photos in the following format at skijumping@pyeongchang2018.com. The Excel file(application form) is attached.

<Photo Requirements>

- An ID-format photo
- File Name: Lastname+Firstname_ddmmyyyy.jpg (e.g.: impyeongchang_02092018)
- Photo Size : 3.5cm x4.5cm
- File Size: 50~100kb
- File Format: jpg(jpeg), bmp, gif
- All accreditation cards can be :
 - Collected in front of Grand Ballroom in Alpensia Convention Centre from 11th to 13th Feb. 2017, 09:00-18:00
 - Collected by the captain or representative of each team. These team captains have to present their ID or passports and to take accreditation cards for their athletes and officials after the participants list is checked by the Accreditation team.
 - Printed individually if participant information corresponds to his/her passport of ID information.
 - Collected at the Venue Accreditation Centre at the Alpensia Sport Park from two hours prior to the start of the competition to an hour after the competition between 13th to 16th Feb. 2017.
 - Reprinted at all accreditation offices in case cards are lost or damaged.

Competition Information

Visa Regulations

- Remember that citizens of some countries will need visa for visiting Korea. Please check with your embassy if you need a visa for Korea. mofa.go.kr/ENG "Visa" to find out whether your country is under visa exemption agreement with Republic of Korea or not.
- In case teams need an entry visa, teams have to apply to the OC skijumping@pyeongchang2018.com for invitations by 5th Feb. 2017. However, teams should carefully check how long it takes to get an entry visa from each embassy.

Race Office

- The Race Office is located in Alpensia Ski Jumping Centre on 1st floor.
 - Opening Time : 08:00 – 22:00, 13th – 16th Feb. 2017
- Sub-Race Office is located at Athlete Compound in Alpensia Ski Jumping Centre.
 - Opening Time : 08:00 – 22:00, 13th – 16th Feb. 2017

Waxing Cabins

- Waxing Cabins : Available from 13th Feb. 2017 at 12:00
- The keys to the cabins : Sub-Race Office (at Athlete Compound) / *No-deposit*
- Waxing Trucks : Not available
- Allocation for wax cabin will be done after the final entries closed. Standard voltage in Korea is 220 V (60 Hz). Please note that the OC will not provide teams with adapters or converters.

Team Captains' Meeting

- Team Captains' Meeting will take place on 4th floor(Jumping Hill Lounge) of Ski Jumping Hill.
 - Men Team Captains' Meeting : 09:30 14th Feb. 2017
 - Ladies Team Captains' Meeting : 09:30 15th Feb. 2017

Competition Information

Anti-Doping

- Anti-Doping control will be conducted throughout the event in accordance with the rules and regulations set forth by FIS. A World Anti-Doping Agency-accredited laboratory located in Seoul will be responsible for analysing all samples collected during the competitions.

Prize Money & Taxes

- The OC will make prize payments electronically through bank transfer to the accounts of prize-winners. Please be prepared to provide to the OC the following information: account holder's name, account, name of the bank, bank's address, IBAN, SWIFT. The payment will be completed after the OC receives the full and correct payment details of the prize money recipient. According to tax law of Korea, additional tax will be charged.

Reimbursement & Travel expenses & Pocket money & Payment

- **Reimbursement for FIS officials** : Expenses sheets will be received at Race office during the race weekend or by e-mail skijumping@pyeongchang2018.com. All payments will be done electronically by bank transfer.
- **Travel expenses**: Travel expenses to the teams will be paid according to FIS SJ WC Rules (art.6.2.3 – Men, 6.2.2 – Ladies) by bank transfer. Bank details shall be provided to the OC.
- **Pocket money** : Pocket money for Men' competitions can be picked up at the Race office right after Men's TCM. The currency is flexible.
- **Payment** : All payment can be paid at Race office if teams have to pay. Credit cards (VISA/Master) only can be accepted.

General Information

Accommodation m²

- The OC offers following accommodation (full board included) according to FIS Ski Jumping World Cup Rule.
- Men's accommodation : Holiday Inn Suite Condominium, 3km from Alpensia Ski Jumping Centre, 7 minutes by shuttle bus.
- Ladies' accommodation and FIS hotel : Dragon Valley hotel, 4km from Alpensia Ski Jumping Centre, 10 minutes by shuttle bus.
- Time : Check-in : 15:00 / Check-out : 12:00
- Early Check-in : impossible / Late Check-out : 10,000KRW per hour from 12:00 to 15:00
- Price for additional accommodation (full board included) outside of the quota within official days : 125CHF per person.
- Price for additional accommodation in case of arrival earlier or departure later : Holiday Inn hotel twin room(165,000KRW), Dragon Valley Hotel(176,000KRW) excluding meals. Each team should pay directly at the hotel reception. The OC will help the reservation for this case only when teams inform OC within preliminary entries.



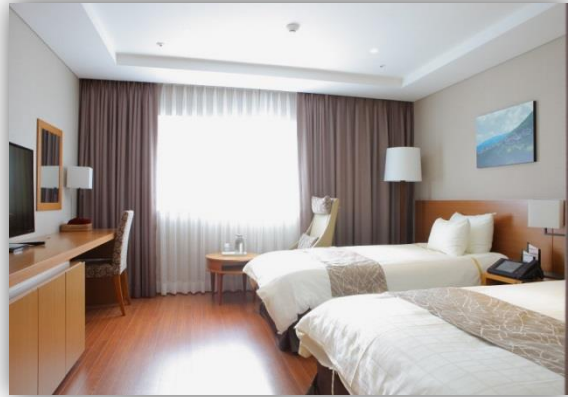
- 1bedroom*1bathroom (72.96 m²)
- 2 people in one unit



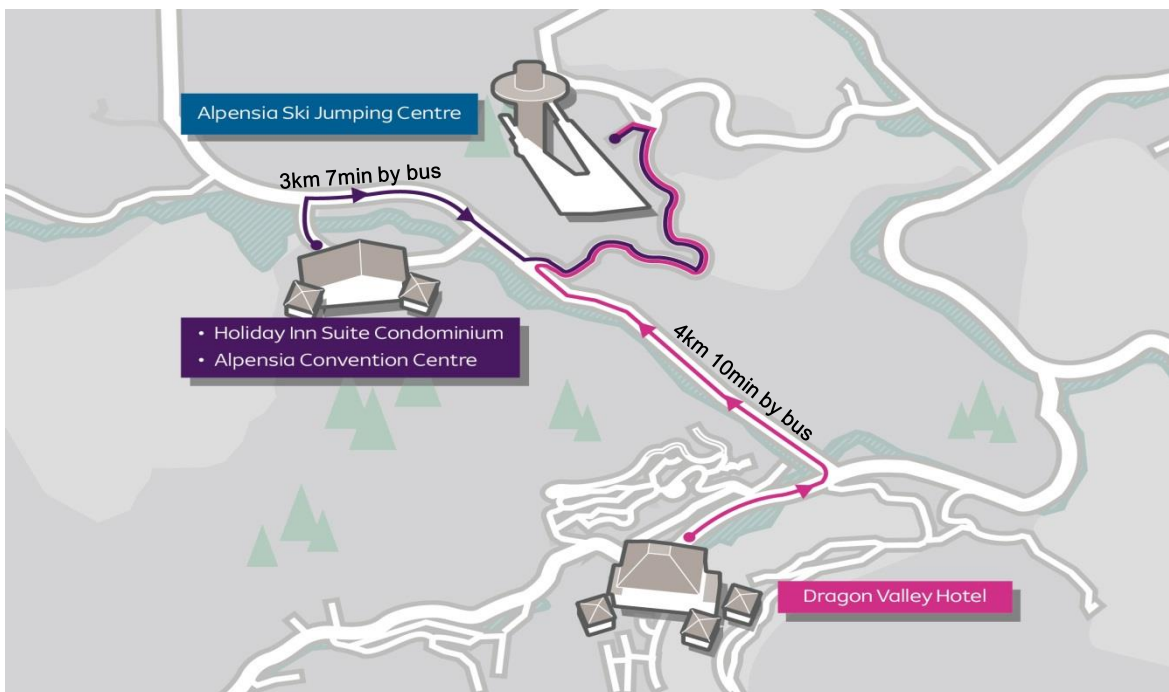
- 2bedrooms*2bathrooms (109.96 m²)
- 4 people in one unit

▲ Holiday Inn Suite Condominium

General Information



▲ Dragon Valley Hotel



General Information

Transportation

1) Airport <-> Hotel

- Official Airport : Incheon International Airport(ICN). Gimpo Airport if needed. The OC will arrange transportation between the airports and the hotels. Arrival & Departure Desk will be on the 1st floor near Gate 3 and 8.
- Within WC quota : 1 transport (from and to the airport) free of charge on official arrival and departure day.
- Out of WC quota : 120,000 KRW round trip per person on official arrival and departure day including luggage and equipment delivery.
- If teams would like to arrive earlier or depart later, they will be responsible for their own way to get here.
 - Official Arrival and Departure day : 13th, 14th , 17th Feb. 2017
- Ski and Equipment will be delivered directly to waxing cabin from airport, if team representatives want to check the luggage OC will arrange the transportation from hotel to waxing cabin.

2) Venue Shuttle Service

- The shuttle bus service will be provided by the OC between the official hotel and the venue. The service is free of charge for participants. The shuttles will run on 30 minutes interval from the accommodation to Alpensia Ski Jumping Centre.

3) Public Transportation

- Airport bus service will be provided between Incheon International Airport and Holiday Inn Suite Condominium or Dragon Valley Hotel.
- For more information, please visit the website :
<http://www.alpensiaresort.co.kr/EnInfoRealInfoFindLoad.gdc>

4) Automobile Rental

- For teams arriving at Incheon International Airport, rental vehicles are available through many national car rental agencies. More information and arrangements can be made directly at <http://www.airport.kr/pa/en/a/5/8/index.jsp>

5) Parking Permit

- Parking is available in the accommodation facility free of charge but prohibited in the venue. No car without VAPPs is allowed to enter the Alpensia Ski Jumping Centre.




General Information

Meals

- Meals will be provided from the Lunch on 13th to the breakfast on 17th February 2017 by the OC. Meal coupons will be handed out at the registration desk with AD cards. Restaurant location and serving time will be informed by the Team Guide.

Radio Frequency Spectrum & Equipment Regulation

- All radio equipment brought from abroad to be used during Ski Jumping World Cup requires short-term spectrum license from the Ministry of Science, ICT and Future Planning (MSIP), which is the RF spectrum regulatory authority of Korea.
 - The frequency application procedures and forms :
 - Spectrum Order Portal : <https://spectrumorder.pyeongchang2018.com>
 - Application Deadline : 13th Jan 2017(30 days before the start of World Cup)
 - Late or on-site applications have a lower chance of getting requested frequencies
 - Private Wi-Fi Routers(APs, Mi-Fis, etc.) also require spectrum application
 - Application fee : 15,000 KRW per application frequency(paid at the financial desk)
 - The PyeongChang Organizing Committee for the 2018 Olympic and Paralympic Games (POCOG) and MSIP will analyze requested frequencies and notify users of their spectrum application results via email. If needed, frequency change may be requested. Upon arrival, all equipment must be tested and tagged at the SMR (Spectrum Management Room) by the relevant government agency before use.
 - SMR Operation Time : 09:00 – 18:00, 12th -17th Feb. 2017
 - SMR Location : Alpensia Ski Jumping Centre
 - Any additional inquiries may be sent to spectrum@pyeongchang2018.com
 - According to the applicable Korean law, you may be fined up to 30 million KRW(30,000 USD) or sentenced to up to three years in jail for the use of an unapproved frequency. Therefore, all wireless equipment must acquire approval before use.
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General Information

Insurance & Liability

- Each competitor must have his/her own medical insurance. The OC, Korea Ski Association, sponsors and suppliers, their agents, employees and volunteers decline any responsibility for accidents, damaged or lost equipment and second and third party claims during the event.

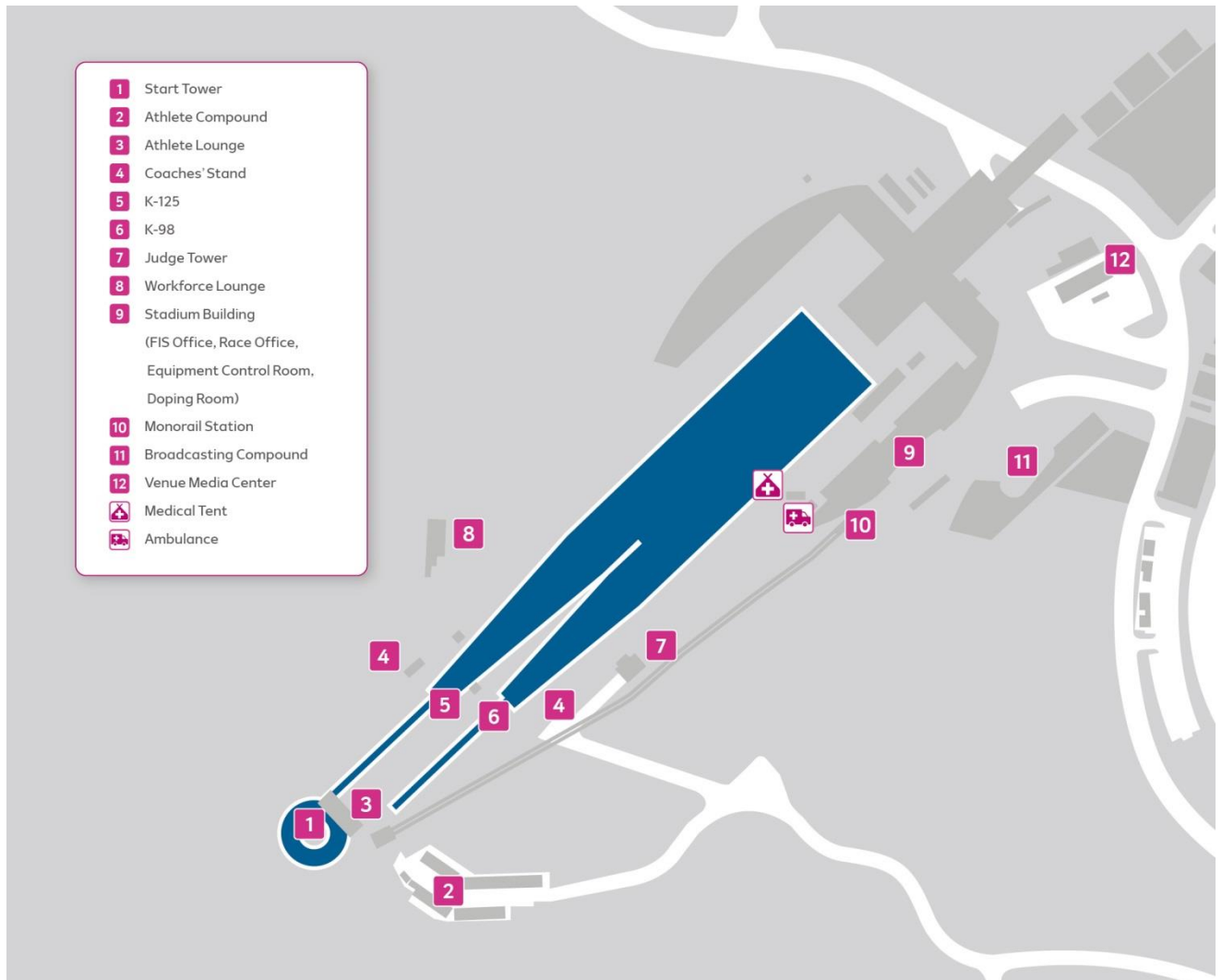
Medical Services

- Medical services will be provided for athletes and all other client groups. Medical services for athletes will be provided on the field of play and at the Venue Medical Station for athletes. According to the Korean Medical Service Act, emergency medical services are provided free of charge. However, advanced treatment in hospitals will be provided either for fee or covered by medical insurance policy.
- Evacuation Hospitals :
 - Gangneung Asan Hospital(Regional Emergency Medical Centre) – 44 km : Ambulance - 30min
 - Wonju Severance Hospital(Level 1 Trauma Centre) – 96 km : Ambulance - 60min

Media Accreditation

- For media and photographers accreditation requests please find the accreditation form here: <http://www.hellopyeongchang.com/en/competitions/schedule/2017>
- In urgent matters, please contact: testeventpress@pyeongchang2018.com
(82) 33 350 2044
(82) 33 350 4363

Maps



▲ Alpensia Ski Jumping Centre

Deadlines

Deadlines	Contents	Way to submit
14 th Jan. 2017	Preliminary Entries	FIS Online System
14 th Jan. 2017	Accommodation reservation for early arrival and late departure	E-mail skijumping@pyeongchang2018.com
30 th Jan. 2017	Radio Frequency application	Spectrum Order Portal https://spectrumorder.pyeongchang2018.com
5 th Feb. 2017	Final Number	FIS Online System
5 th Feb. 2017	Photos and application forms for AD cards	E-mail skijumping@pyeongchang2018.com
5 th Feb. 2017	Require invitations for an entry visa	E-mail skijumping@pyeongchang2018.com

2017
FIS Ski Jumping World Cup
Team Invitation

Alpensia Ski Jumping Centre, PyeongChang,
Republic of Korea, 15-16 February, 2017