

HYGIENE CONCEPT, MEASURES AND PROCEDURES

Viessmann FIS Ski Jumping World Cup

Titisee-Neustadt 08.01. – 10.01.2021



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1. INTRODUCTION:

*Sport, in times of a pandemic –
improving safety and health during training, sporting events and competitions
for athletes, teams, and participants.*

*The Corona Pandemic (SARS-CoV-2) is impacting a large number of people across
all areas of life without prejudice. The dynamic course of the SARS-CoV-2
pandemic is a threat to countless numbers of people across the globe. It is a
serious threat to public safety, civil order and is having a significant impact on
daily life.*

*Safely organized sporting events can serve as a positive role model for the
organization and implementation of other events and gatherings across all
sectors of society. It is, therefore, extremely important that a responsible
implementation of existing guidelines, ordinances and laws be strictly adhered
to.*

*The hygiene rules and procedural measures described below aim to ensure the
greatest possible protection against infection or the triggering of an infection
cluster during the sporting event. The health and safety of all those involved in
the event (athletes, trainers, officials, staff, guests) is of utmost importance.*

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2. RESPONSIBILITIES

Administrators and the local organizer are responsible for an orderly course of the event and to ensure that hygiene measures are adhered to.

The COVID-19 / Health Coordinator will play a key role in this task. The Health Coordinator will plan, control, and document the implementation of and compliance with the specified hygiene rules and process measures. They are the contact and interface person between local health authorities and organizers.

2.1. Organizer

<i>FIS</i>	<i>Fédération Internationale de Ski</i>
<i>Titisee-Neustadt</i>	<i>Stadtverwaltung Titisee-Neustadt Weltcup Büro Pfauenstraße 2 79822 Titisee-Neustadt Tel.: +49 7651 972412</i>

2.2. COVID-19/ Health Coordinator

<i>Rainer Büche Certified Desinfector</i>	<i>Tel.: +49 (0)171 - 5334756 E-Mail: info@millora.de</i>
<i>Denis Scheel (Deputy Covid-19 Health Coordinator)</i>	

2.3. Organizing Committee

<i>Local Organizing Committee (LOC)</i>	<i>Meike Folkerts (President) Egon Hirt (Deputy President)</i>
	<i>Joachim Häfker (Secretary General)</i>
	<i>Tel.: +49 (0)170 – 8391189 E-Mail: generalsekretaer@weltcupskispringen.com</i>

2.4. Local Health Authority

<i>Health Department LK Breisgau-Hochschwarzwald</i>	<i>Landratsamt Breisgau-Hochschwarzwald Fachbereich Gesundheitsschutz Sautierstraße 30 79104 Freiburg i. Breisgau Tel.: +49 761 21873212</i>
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3. FRAMING

The need for special hygiene rules and measures has arisen out of the current prevailing pandemic situation (SARS-CoV-2).

All evaluations and measures are being taken based upon current scientific research and legal requirements.

The information, publications, and recommendations of the Robert Koch Institute (RKI) and the World Health Organization (WHO) are referenced as accepted scientific sources. National ordinances and laws related to the SARS-CoV-2 pandemic are being applied and implemented.

Scientific References:

Robert Koch Institut (RKI):

https://www.rki.de/DE/Content/InfAZ/N/Neuartiges_Coronavirus/Steckbrief.html

World Health Organisation (WHO):

https://www.who.int/health-topics/coronavirus#tab=tab_1

Legal Requirements:

Infektionsschutzgesetz (IFSG)

Corona Verordnung des Landes Baden-Württemberg (CoronaVO BaWü)

Corona Verordnung Sport Baden-Württemberg (CoronaVO Sport)

Guidance:

Leitlinien Infektionsschutz

Sportart- und verbandspezifische Maßnahmen und Empfehlungen zum Infektionsschutz für den Deutschen Skiverband e.V.

Hygiene Standards

Hygiene Standards; Allgemeingültige Regelungen des Deutschen Olympischen Sportbundes (DOSB)

FIS Covid-19 Prevention Guidelines

3.1. SARS-CoV-2

Excerpts of some basic information regarding SARS-CoV-2 is given below.

3.1.1. Transmission routes SARS-CoV-2

- The main route of SARS-CoV-2 transmission is respiratory uptake of virus-containing particles (aerosols) that arise during breathing, coughing, speaking, and sneezing.
- Aerosolized viral particles are expelled with breathing and to an even larger extent during screaming, shouting or singing. Coughing and sneezing produce larger particles than speaking alone. Factors other than vocal intensity can contribute to differing patterns of aerosol production and distribution. The likelihood of exposure to infectious particles of any size is increases with proximity.
- Transmission via contaminated surfaces, particularly within the immediate vicinity of an infectious person has not been ruled out. Under laboratory conditions, SARS-CoV-2 has shown the ability to reproduce on surfaces, thus remaining infectious for some time.

Origin: RKI_Steckbrief_SARS-CoV-2 (Stand 27.11.2020)

3.1.2. Symptoms SARS-CoV-2

- Fever
- Cough
- Stuffy or runny nose
- Altered or absent sense of smell and/or taste
- Pneumonia
- Other symptoms may include, shortness of breath, headache, body aches, nausea/vomiting, diarrhea, loss of appetite, weight loss, conjunctivitis, skin rash, swelling of the lymph nodes, apathy, somnolence

Origin: RKI_Steckbrief_SARS-CoV-2 (Stand 11.12.2020)

3.1.3. SARS-CoV-2 risks during sporting events

- Gatherings of people/groups in small, cramped spaces.
- Physical closeness within teams and particularly during contact sports.
- Sharing of sports equipment.
- Extensive travel (regional, national, and international) and increased contact with persons (active, athletic, and logistical personnel) from different regions.
- Physical closeness when greeting, cheering, and performing motivation gestures.
- Shared use of communal rooms including changing rooms, showers, restrooms etc.
- Activities and contact with persons outside of the sporting community, e.g., visiting a restaurant after the event.
- Spectators at sporting events (not applicable).

Origin: Leitlinien Infektionsschutz Deutscher Skiverband e.V.

4. BASIC RULES AND REGULATIONS

1. Without exception, no visitors, spectators, or guest will be permitted onsite during the Viessmann FIS Ski Jumping World Cup event (January 8th – January 10th, 2021). This restriction includes training sessions, qualification events and the official ski jumping competitions.
2. Only persons who have been registered and accredited prior to event begin may take part in the event or enter the event grounds. Each participant must be assigned to one of the groups defined under *point 5.2.2 Groups and Safety Zones*.
3. The local organizer strives to keep the number of groups and the number of group members as small as possible (to minimize risk). Only necessary staff/helpers will be accredited.
4. The organizer will provide staff/helpers with the necessary personal protective equipment (mouth/nose protection, gloves, protective suits) and in sufficient numbers for the event duration (including additional backup).
5. An **absolute ban** on the serving or consumption of alcoholic beverages will be in place for the duration of the sporting event. Without exception, persons who are recognizably intoxicated will be prohibited from entering the event site.

4.1. Personal Information

Contact information for all participants, helpers, organizers, and other attendees must be presented to gain accreditation and entrance to the event grounds. Contact information is necessary to trace potential contacts in the event of a positive tests.

The contact details will be obtained as part of the accreditation process and will be handled in accordance with the “*Datenschutz-Grundverordnung*“(DSGVO).

The recorded data will be destroyed after 4 weeks.

Note: If a person refuses to provide their contact details, accreditation will not take place and access to the event site will be prohibited.

4.2. PCR – Testing

The Local Organizing Committee (LOC) and the local hygiene officer (Covid-19 Health Coordinator) will be in constant contact with the local health authorities to update measures as needed.

For accreditation purposes:

- Arriving teams, officials and support staff must provide proof of a negative COVID-19 PCR test.
- At the time of accreditation, the test may be no older than 72 hours.
- The test results are to be uploaded to the individual’s Covid-19 FIS Passport.

A PCR Testing site will be made available in Bischofshofen on December 6th, 2021 to provide testing for all teams, team support staff and officials arriving traveling to Titisee-Neustadt from Bischofshofen.

Testing site availability and exact location in Bischofshofen will be provided to each team by the LOC (*Titisee-Neustadt*) ahead of time. The test price of 85 Euro per test is the responsibility of the teams/tested individual. The negative COVID-19 test result must be uploaded into the FIS-Pass prior to accreditation in Titisee-Neustadt.

Additional PCR testing services will be provided in Titisee-Neustadt on Saturday January 9, 2021 between 9:00-11:00 am. Information regarding location and cost will be provided in the team meeting, which is to be held on Friday, January 8, 2021. Test cost will be deducted from

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travel expenses. PCR test processing will be performed by the **Labor MVZ - Clotten** (<https://www.labor-clotten.de/>) in *Freiburg im Breisgau*. PCR test results will be released to the individual within 24 hours of testing and are to be uploaded to the Covid-19 FIS Passport.

In the event that a previously SARS-CoV-2 infected person tests positive (again) for Covid-19, the Covid-19 Health Coordinator will inform the local Health Department. Event participation will then be determined by the local Health Department on an individual basis.

Note:

1. Please refer also to the official written statement regarding this process that was provided by the Deutsche Skiverband e.V. on 15.12.2020.
2. Final decision regarding event participation with a positive PCR test lies with the local Health Department.

For additional questions/concerns regarding prior positive COVID-19 tests or persistently positive test results despite resolved infection, please contact the local Health Department for further information/guidance.

**Office hours: Daily 08:00 -16:00
+49 761 – 218 73212**

National border entry and exit regulations remain in effect, please refer to the following for current status and recommendations.

Additional information: www.baden-wuerttemberg.de/corona-verordnung-fuer-ein-und-rueckreisende/

In the event of a suspected Covid-19 infection, the hygiene officer (Covid-19 Health Coordinator) will coordinate, in conjunction with the local health authority any additional course(s) of action. In the event of a positive PCR test result or onset of symptoms please contact the following for further information and guidance immediately.

PCR testing will be available on site in the event of a suspected infection.

Contact Person	Contact Information
Rainer Büche <i>Covid-19 Health Coordinator</i>	<i>Tel: +49 (0)171 - 5334756</i> <i>E-Mail: info@millora.de</i>
Gesundheitsamt <i>LK Breisgau Hochschwarzwald</i>	<i>Landratsamt Breisgau-Hochschwarzwald</i> <i>Fachbereich Gesundheitsschutz</i> <i>Sautierstraße 30</i> <i>79104 Freiburg i. Breisgau</i> <i>Tel.: +49 761 21873212</i>



5. HYGIENE MEASURES AND OPERATING MEASURES

The following points are essential to ensure the safe execution of the event!

Every person taking part in the sporting event (incl. athletes, trainers, officials, logistical staff, media representatives and volunteers) is to be informed and instructed in advance regarding the rules/requirements/measures being taken to ensure compliance. Instruction is to be documented in writing and confirmed with a signature.

Due to the current dynamic course of the pandemic and taking into account the possibility of new scientific findings, all measures and regulations described/taken must be reevaluated regularly and adjusted, as necessary.

Regular contact and coordination with local authorities (e.g., health department) is imperative, as local infection rates may make it necessary to adapt measures.

5.1. Core – Hygiene Measures

Mouth/Nose protection



- Mouth/nose protection is mandatory on the event site.
- It is not permitted and sufficient to cover the nose and mouth with bandana or scarves.
- The mouth/nose protection must be worn **at all times** and **for the duration** of the event.

Exceptions:

1. Mouth/nose *protection* may be briefly removed while drinking and/or eating.
Note: The distance rule (1.5 m) must still be adhered to (see also *point 5.2.6. Catering*).
2. Athletes may remove masks during the direct execution of their sport in the field of play.

Note: *Point 5.2.3. describes in detail which type of mouth/nose protection is mandated for which groups and -Safety Zones-!*

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<p>Distance</p> 	<ul style="list-style-type: none">• A minimum distance of 1.5 meters must be observed.• Direct contact e.g., shaking hands, hugging, as well as unnecessary skin and body contact should be avoided.• Gatherings of groups in enclosed spaces should be limited to short duration.
<p>Follow coughing and sneezing etiquette</p> 	<ul style="list-style-type: none">• Sneeze or cough into the crook of your arm or a handkerchief, keep your distance from those around you.• Dispose of the tissue properly in a garbage can.
<p>Hand Hygiene</p> 	<ul style="list-style-type: none">• Wash hands regularly and thoroughly with soap and water.• Wash for at least 20-30 seconds• Avoid touching your mouth, nose, or eyes with your hands.
<p>Hand disinfection</p> 	<ul style="list-style-type: none">• Disinfect hands with an appropriate hand sanitizer, before entering or leaving rooms and at all entrance points. <p><i>Note: Hand sanitizer dispensers will be provided throughout the entire event site (see point 5.2.5.)</i></p>
<p>Ventilation</p> 	<ul style="list-style-type: none">• Ventilate rooms/enclosed areas regularly and adequately.

5.2. Special Hygiene Measures and Procedures

Certain participants, helpers and staff are subject to additional measures above those listed in *point 5.1. Central hygiene measures*. These persons/groups must observe and adhere to these additional hygiene regulations/special measures.

Participant and working groups will be clearly defined, their special hygiene measure and procedure clearly listed and described below.

The event site is divided into **-Safety Zones-**. Entry into these zones is determined by the “Group” to which an individual is assigned.

For enclosed spaces, a “maximum occupancy” shall be defined and clearly posted.

Additional event procedures and measures are listed and defined in the following sections.

5.2.1. Accommodations

Hotels and other accommodations are to follow all national guidelines as well as those of the **Corona Ordinance of the State of Baden-Württemberg** (CoronaVO BaWü) and the **German Hotel and Restaurant Association** (DEHOGA Federal Association).

The applicable hygiene and protective measures must be implemented and adhered to by the hotels and accommodation providers.

When possible, the following FIS accommodation recommendations should be observed and adhered to:

Accommodations:

- *Team members accommodated on the same floor.*
- *Access to hotel facilities via stairway (to avoid elevators).*
- *Try to separate team members from other hotel guests.*
- *Rooms with 2 twin-bed rooms preferred, separate beds to maximize distance.*
- *If possible, provide a separate entry to hotel/accommodation.*
- *Additional cleaning/disinfection prior to arrival and during the stay.*

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- *Additional hand sanitizers and paper towels throughout the accommodation, including the rooms.*
- *Avoid cleaning rooms when occupied by team members (to avoid unnecessary contact).*
- *Provide for a possible “isolation room”.*
- *Establish rules for the use of joint facilities (gym, meeting rooms).*

Meals:

- *Separate dining rooms/dining areas away from other hotel guests.*
- *Avoid unnecessary contact between staff and team members by preparing the dining areas before the arrival of team members.*
- *Place water/drinks on the tables prior to arrival of team members.*
- *Clean the table and remove dishes after an entire table has left, not during the meal.*

Origin: FIS Covid-19 Prevention Guidelines_Point 8. Accommodation & Meal Services

5.2.2. Groups and Safety Zones

Groups

Team

(athletes and support staff)

- Athletes
- Coaches
- Medical support staff
- Sports Directors
- Technical staff
- Press Officers

FIS

- Functionaries
- Referees/ Judges

Media

- Photographers
- Print - Media
- TV – Media
- Media Consultant (LOC)

Personell

- Local Organizing Committee (LOC)
- Covid-19/Health Coordinator
- Swiss Timing
- WADA (Anti-doping agency)
- Accreditation service

Volunteers/ Service Providers

- Ski-Jump Hill Team
- Start Area Squad
- Hill Packers Squad
- Inrun Maintenance Squad
- Distance Markers
- Shuttlebus-Drivers
- Catering staff
- Cleaning staff

Security

- Emergency Medical Staff
- Fire brigade
- Police

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The event site will be divided into **-Safety Zones-**. The **- Safety Zones-** are defined by a color system. The color system is based on the graphic provided by the Deutscher Skiverband e.V. (*guidelines for infection protection*).

The **- Safety Zones-** are designed in such a way as to minimize unnecessary contact between groups.

All distance and hygiene rules as described in point 5.1. *Core Hygiene Measures* must be observed within the **- Safety Zones-**

Additionally, the information in point 5.2.3. *Event Specific Processes* shall be noted and implemented.

All **- Safety Zone-** entrances will have signs clearly indicating which Groups are authorized to enter the area.

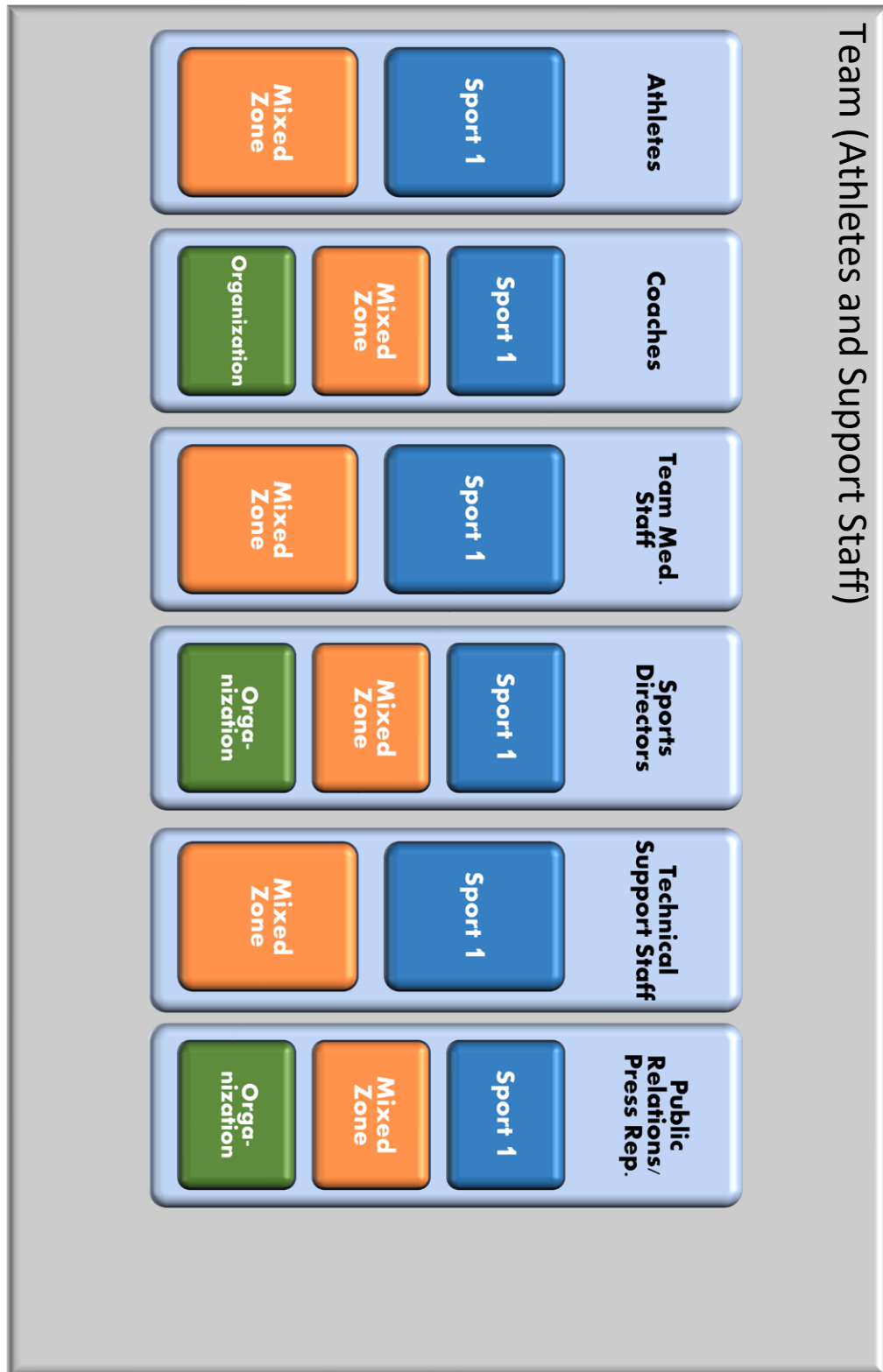
Appendix 2: Location map_Ski jumping World Cup Men_TN

Appendix 3: Access authorization zones_Ski jumping World Cup Men_TN



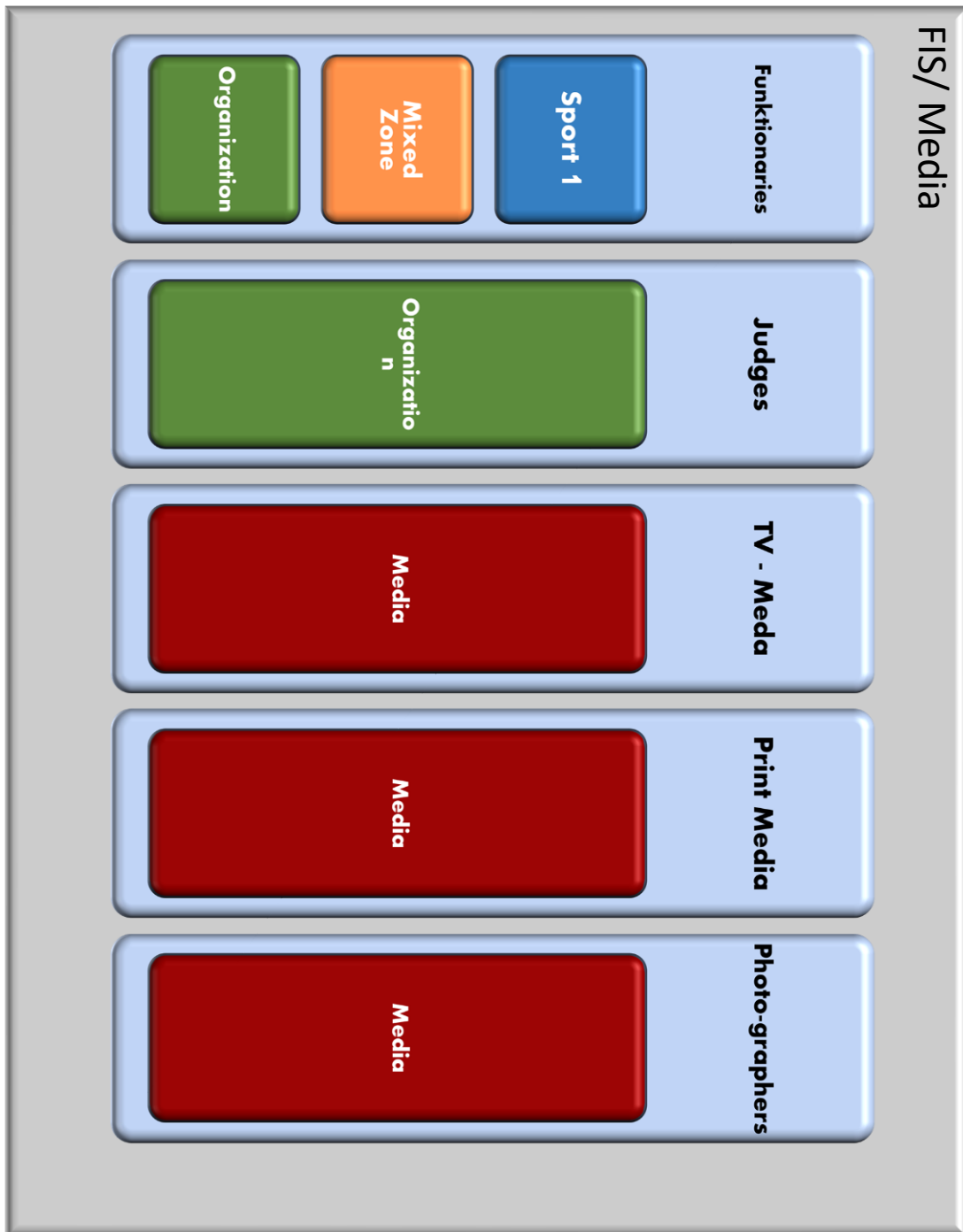
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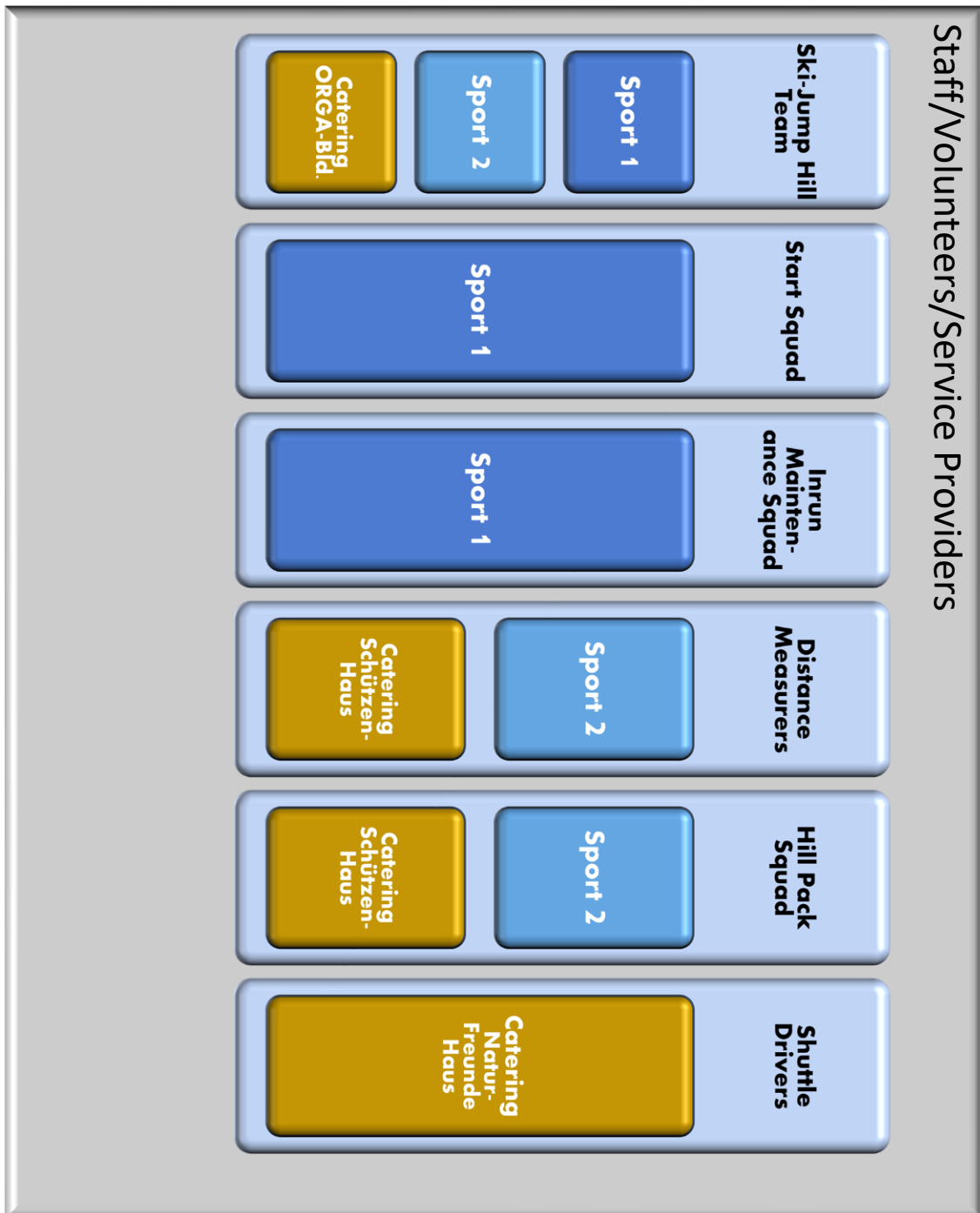
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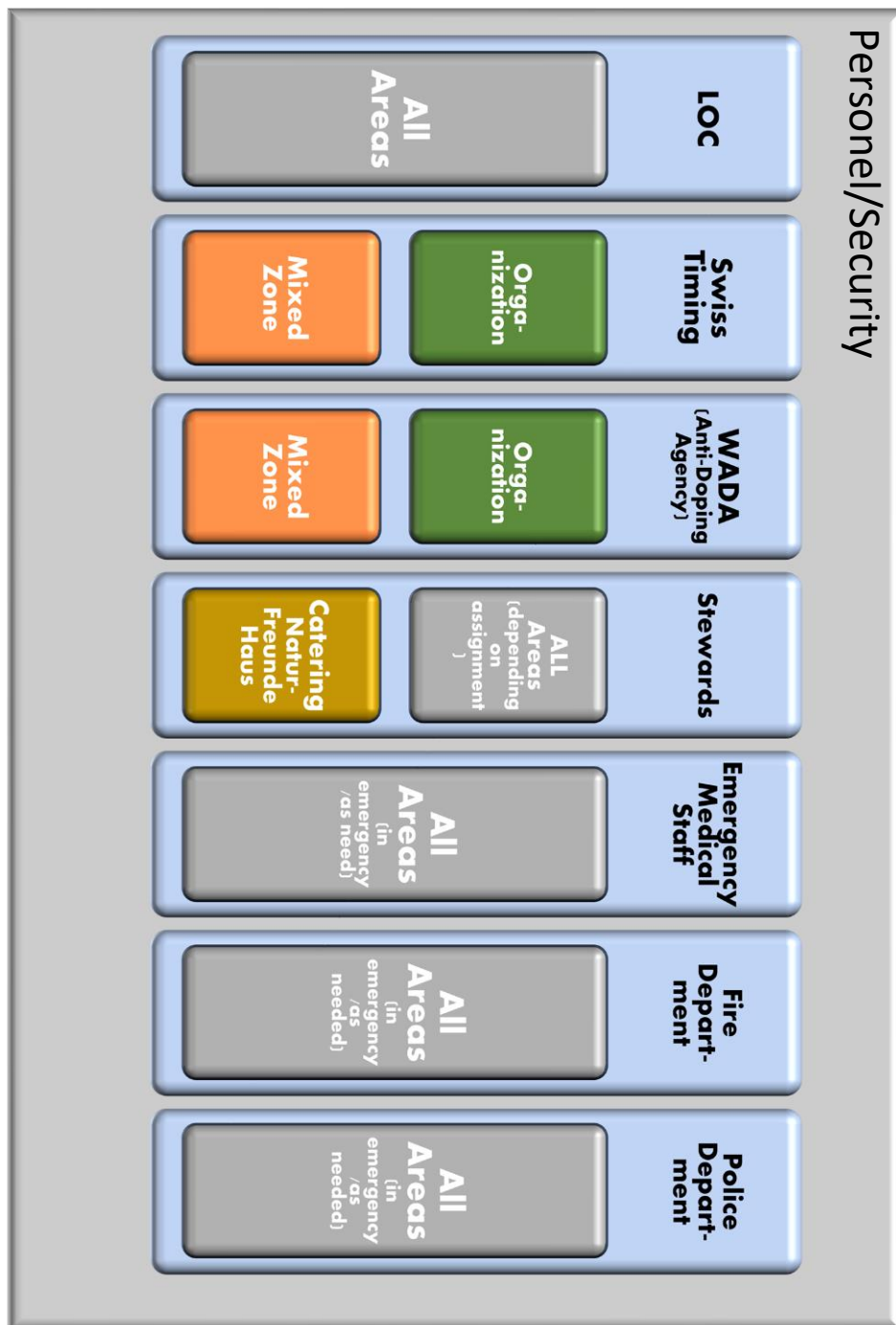
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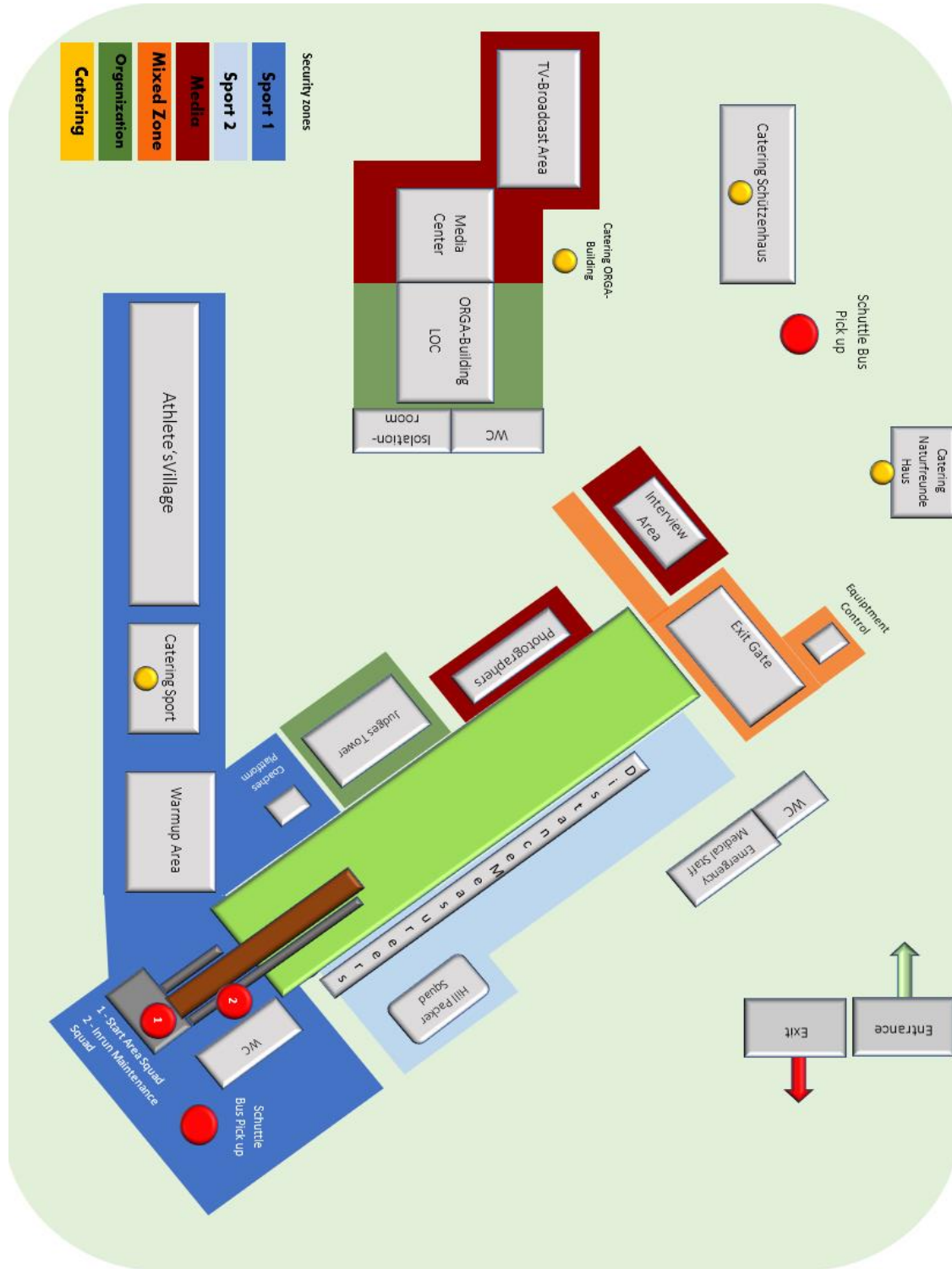
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5.2.3. Specific Event Processes

The following describes the hygiene and process measures for the various event locations and event groups.

Entrance/Exit areas

- Separate entrance and exit areas will be created to minimize to contact between persons entering and/or exiting the event site.
- Entrance and exit will be clearly marked with signs and visible path markings.
- Event organizers will assign designated arrival time windows for specific groups (team/officials/staff/helpers) to avoid unnecessary contact between arriving groups.
- Appropriate, visible distance markers will be placed at the entrance area.
- Entrance Controll:
 1. Access to the event site will to be controlled by Event Staff. A partition wall will separate staff from those entering the site.
 2. The event area may only be entered by persons with a valid accreditation. An Accreditation pass must be presented to gain admission to the event site.
 3. Upon entering the event site, appropriate mouth/nose protection must be put on.
 4. After admission, each person must go directly to their designated "Group" area following the correct walking path markers. The walking path markers (*see point 5.2.5.*) must be followed appropriately.

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Accreditation	<ul style="list-style-type: none">• Event accreditation badges will be issued to authorized persons prior to event begin. Groups (see <i>point 5.2.2</i>) will designate a representative to obtain accreditation badges for the entire group. Groups are responsible for distributing their badges among their members.• The accreditation office will be located in the Fire Station-Titisee-Neustadt, Gutachstrasse 9. (see <i>point 5.2.4.</i>)
Start Number Issue	<ul style="list-style-type: none">• Start numbers will be given to an authorized person (trainer) of the respective athletic team. They will in turn distribute the start numbers to their athletes.• After use, start numbers will be collected and returned by the authorized team member in a closed bag.• Textiles start numbers that must be worn by different athletes throughout the event must be washed at 60 °C after each use.
Shuttle -Bus-Traffic	<ul style="list-style-type: none">• All passengers must wear appropriate mouth and nose protection.• Shuttle drivers must wear an FFP-2 mask (<i>without valve</i>) when transporting guests.• <u>Transport capacity:</u> Car: 1 passenger with Mouth/Nose protection 2 passengers with FFP-2 mask (<i>without valve</i>). Minibus: up to 4 passengers Mouth/Nose protection 6 passengers with FFP-2 masks (<i>without valve</i>) (Formulation adopted: Guidelines Infektionsschutz Deutscher Skiverband e.V.)• The passenger side is not occupied with passengers.• After each transport, all contact surfaces (door handles/seats/armrests/etc.) will be disinfected with an appropriate surface disinfectant.• The shuttle bus driver will carry out the disinfection. The driver must wear gloves while doing so.• Additionally, vehicles will be adequately ventilated (doors open) between passengers.

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Start Area Ski Jump	<ul style="list-style-type: none">• After leaving the warm-up room, the athlete may remove their mouth/nose protection.• Appropriate 1.5m distances must be observed. Distance markers and information signs will be clearly posted.• If the 1.5m distance rule cannot be maintained around an unmasked athlete, staff, volunteers, and other event participants will be required to wear FFP-2 <i>without valve</i> (e.g. Start Command).• Personnel performing the pre-jump equipment check must wear an FFP-2 mask (<i>without valve</i>) and gloves.
Ski Jump Landing Area	<ul style="list-style-type: none">• Only the athlete and a designated TV Media Representative may be in the ski-jump landing area.• The TV media representative must ensure that the minimum distance 1.5m is always maintained. <p><u>Exeptions:</u></p> <ol style="list-style-type: none">1. In the event of an accident or a medical emergency, the Emergency Medical Staff and/or the athlete's medical support staff may enter the ski-jump landing area.2. To prepare the landing Zone, the step command/technical staff may enter the ski-jump landing area, if they remain in compliance with the 1.5m distance regulation.
Exit Gate (Mixed Zone)	<ul style="list-style-type: none">• After completing the jump and entering the Exit Gate Area the athlete must wear a mouth/nose protection.• Personnel performing the post-jump equipment check must wear an FFP-2 mask (<i>without valve</i>) and gloves.
Interview-Area (Mixed Zone)	<ul style="list-style-type: none">• The interview area will be constructed such that athletes and media representatives maintain 1.5m distance.• Recognizable separations and markings between the media representatives and the athletes (public relations representative/press officer) will be installed and posted.• Areas for athletes and media representatives will be clearly marked and posted. <p>Note: For TV media representatives, the rules, and regulations of the concept Regulations for Broadcaster & Media (Titisee-Neustadt) apply.</p>

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Press Conference	<ul style="list-style-type: none">• A daily press conference will to be held onsite after the awards ceremony. <u>Location:</u> Ski-jump landing area• Recognizable separations and marking between media representatives and athletes (public relations representative/press office) will be installed and posted.• 1.5m distance will to be maintained.• Areas for media representatives and athletes (public relations representative/press officers) will be clearly marked by signs.• Teams and officials are independently responsible for the implementation and organization of additional press conferences. They are to adhere to the guidelines/recommendations of the FIS.• These are not to take place on the event site. <p><i>Additional Information: FIS Covid-19 Media Guidelines</i></p>
Presentation Ceremony	<ul style="list-style-type: none">• The presentation ceremony will place in the ski-jump landing area.• The winners' podium will be designed in such a way that the minimum distance (1.5 m) between the athletes is maintained.• The prizes (medals, trophies, etc.) must be disinfected. The handover will take place with gloves on a tablet or pillow. The ceremony will be kept as short as possible.• Cheering gestures, hugs, handshakes are to be avoided.

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5.2.4. Room Descriptions and Room Capacities

In the following section room purpose, and maximum capacities will be defined.

Rooms will be clearly marked with necessary information (access authorization, max. occupancy etc.).

Hand sanitation dispensers will be provided at each room entrance. Every room (as far as possible) must be ventilated for 5 minutes every 25 minutes via open windows/doors.

Athlete Lounge	<ul style="list-style-type: none">• Only members of the same sports team will allowed in the lounge area at any given time.• All persons in the room must wear an FFP-2 mask (<i>without valve</i>)• Signs will clearly indicate which team may use the room.
Accreditation Office	<ul style="list-style-type: none">• The accreditation office will be located in the fire station, Gutachstrasse 9, 79822 Titisee-Neustadt.• Advanced notification of accreditation office opening times will be given by the LOC.• <i>Central Hygiene Measures (point 5.1.)</i> apply to the accreditation office.<ol style="list-style-type: none">1. Hand sanitizer dispensers will be provided at entrance and exit.2. Distance markings (1.5 m) will be clearly visible.3. The staff is to be separated from visitors by a partition.4. Staff will wear an FFP-2 mask (<i>without valve</i>)5. Persons to be accredited must wear mouth/nose protection.
Warm-Up Room Athletes	<ul style="list-style-type: none">• A maximum of 6 athletes + 1 TV-Media representative may be present in the warmup room at any given time.• The minimum distance (1.5 m) must be observed.• Clearly recognizable distance markings will be placed on the benches.• TV-Media representatives must wear an FFP-2 mask (<i>without valve</i>)• The seat and hand contact surfaces will be disinfected with a suitable surface disinfectant between individual training/qualification/competition jump rounds.• Cleaning and disinfection of this area is to be documented.

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Break Room Ski-Jump Hill Team	<ul style="list-style-type: none">• Minimum distance (1.5 m) must be observed.• Break times and length of stay must be planned and coordinated in advance by the Ski-Jump Hill Team.• Stay should be kept as short as possible.• Restrooms in the Ski-Jump Hill Team Area may only be used by members of the team.• Restrooms are to be cleaned and hand contact surface areas disinfected every 60 minutes.• Cleaning and disinfection of the area is to be documented.
Referee Tower	<ul style="list-style-type: none">• Rooms in the referee tower will be provided with signs on door entrance clearly indicating who (name or company) may enter the room and the max. occupancy:<ol style="list-style-type: none">1. Referee Cabin: max. 1 Person2. Office FIS-Functionaries: max. 4 People3. Swiss-Timing: max. 2 People4. Stadium announcer-cabin: max. 1 Person5. Co-Coaches-Platform: Maintain minimum distance (Outdoor area) 1,5 m• Restrooms will be cleaned, and hand contact surfaces disinfected every 60 minutes.• Every other sink and urinal will be blocked such that the minimum distance can be maintained.• All common areas, break areas and offices will be cleaned and the hand contact surfaces disinfected after completion of the day's events.• Cleaning and disinfection of this area is to be documented.
Trainer Platform (Outdoor area)	<ul style="list-style-type: none">• While a trainer is on the platform, the minimum distance (1.5 m) must be observed.• An FFP-2 mask (<i>without valve</i>) must be worn.

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Organization Building ORGA

Organization office:

- A maximum occupancy of 2 people.
FFP 2 mask (*without valve*) must be worn.

The organization office is an important point of contact for many event participants. It serves as an information and communication hub as well as coordination center of the event.

The following measures must be taken to prevent large groups of people from gathering at, in or near the ORGA office:

1. Each "Group" must designate in advance a contact person charged with direct communication and contact with the ORGA office.
2. Person to person contact shall be limited to necessary interactions. Communication will primarily take place via telephone or radio.
3. Access to the organization office will be limited to a maximum of 1 additional person (Max. 3 people in total).
4. Time spent in the ORGA office for visitors must be kept as short as possible.
5. Avoid unnecessary questions and conversations.
6. 1.5m distance markers will be placed in the area in front of the ORGA office.

Doping Control Room:

- The doping control room is an area physically separated from the waiting room.
- The room is large enough to maintain the minimum distances (1.5 m).
- Hand sanitizer will be provided. Handwashing facilities are available.

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	<p><u>Media Room:</u></p> <ul style="list-style-type: none">• FFP-2 masks (<i>without valve</i>) must be worn.• Maximum occupancy 25 Media representatives. Additionally, up to 7 volunteers/helpers/support staff may enter the room.• Hand sanitizers will be positioned at entrances and exits.• Work areas will be arranged to provide a safe minimum distance (1.5m), alternatively physical dividers will be installed.• Walking routes will be clearly marked to avoid cross traffic upon entering and exiting the room.• When a workspace is left, staff will disinfect contact surfaces.• To avoid unnecessary contact between media representatives, drinks, food and snacks will be served by staff.
<p>Step Command Lounge Area</p>	<ul style="list-style-type: none">• Step Command break, warmup and changing area will be in the "Schützenhaus".• The minimum distance (1.5 m) must be observed.• Length of stay should be kept as short as possible.
<p>TV – Media area</p>	<ul style="list-style-type: none">• Hygiene and procedural measures for this area, please refer to the Regulations for Broadcaster & Media concept (<i>Titisee-Neustadt</i>).

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Isolation Area	<ul style="list-style-type: none">• A special room will be made available onsite to isolate people with a positive PCR or a suspicion of infection.• If a person shows symptoms of Covid-19 (<i>see point 3.1.2.</i>), they will be immediately isolated.• In the event that isolation becomes necessary, the hygiene officer will coordinate/communicate with the local health department and determine which further measures need to be initiated. <p>Note: Appropriate measures and communication process will be further described in point 6.1. <i>ff. Communication.</i></p> <ul style="list-style-type: none">• In the event it becomes necessary to isolate an infected or a suspected infected person, then special hygiene/protection and disinfection measures will be implemented. <p>Note: Special measures for the isolation area are described further in point 5.3. <i>Cleaning/Disinfection.</i></p>
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5.2.5. Signage, Directional Markers

Signage	<ul style="list-style-type: none">• German and English signage will be supplemented by clearly understandable pictograms.• Hygiene rules will be clearly posted at the main entrance, at security zone transitions and in front of buildings.• Special <i>-Safety Zone-/room use regulations</i> will be clearly posted at entrances to these areas.
Directional Markers	<ul style="list-style-type: none">• Walking paths will be arranged and marked such as to minimize contact between "Groups".• When possible, walking paths will be "one-way".• At path intersections staff will be deployed to assist with "traffic control".• Walking paths will be clearly marked with signs and ground markings.• Ground marking will be checked daily and renewed as needed. In case of inclement weather ground marking will be checked more frequently.

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5.2.6. Catering

Caterers must adhere to and implement current DEHOGA rules and regulations.

- Catering areas will have “Take away” counters for food and drink.
- Time spent in the catering “Take away” area is limited to the time necessary to pick up food and drink.
- Distance markings (1.5 m) will be clearly visible.
- The catering staff will wear FFP-2 masks (*without valve*) and gloves.
- Physical barriers will separate catering staff from event staff and participants.

Catering Area Access:

Catering Sport	<ul style="list-style-type: none">• Teams (athletes and athletic support staff)• Ski-Jump Hill Team (Starting Area)• Inrun Maintenance Squad
Catering Organization Building	<ul style="list-style-type: none">• Organization Committee (<i>LOC</i>)• Ski-Jump Hill Team (<i>Landing area</i>)• Emergency Medical Personnel
Catering „Schützenhaus“	<ul style="list-style-type: none">• Distance Measurers• Hill Packers Squad
Catering „Naturfreunde-Haus“	<ul style="list-style-type: none">• Security• Shuttle drivers

5.3. Cleaning/Disinfection

5.3.1. Restrooms/Toilets/WC

Restrooms/Toilets/WC's will be cleaned and disinfected by qualified cleaning staff.

- Hygiene rules and maximum occupancy will be clearly posted at each entrance.
- Every other sink and urinal will be blocked to ensure the 1.5m distance can be maintained.
- Restrooms will be cleaned, and hand contact surfaces disinfected every 60 minutes.
- Cleaning and disinfection of this area is to be documented.
- The contracted cleaning service provider will provide must an independent hygiene concept for cleaning/staff processes.
- Cleaning staff will wear FFP-2 masks (*without valve*)

5.3.2. Organizational and Lounge areas

All rooms utilized during the event will be cleaned daily. Room cleaning will be carried out after the days events have been completed and participants have left the areas. All hand contact surfaces will be disinfected with an appropriate surface disinfectant.

Cleaning and disinfection of these areas is to be documented.

Note: A cleaning plan/schedule will be provided by the cleaning service provider and attached to the service provider's hygiene concept.

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Organization Building ORGA	<ul style="list-style-type: none">• Regular disinfection of hand contact surfaces in the ORGA Building will be carried out every 90 minutes.• An appropriate surface disinfectant will be used.• Disinfection of these areas is to be documented.
Isolation Room	<ul style="list-style-type: none">• If the isolation room is used by an infected individual (or one with a strong suspicion of infection), the following additional points must be observed:<ol style="list-style-type: none">1. The room may only be entered with protective clothing. FFP-2 mask (<i>without valve</i>), protective goggles, protective suit, gloves.2. The room will be adequately ventilated (open doors and windows).3. Disinfection and cleaning will be carried out by qualified personnel only. All contact surfaces, storage areas, floors and sanitary areas are to be disinfected with an appropriate surface disinfectant.4. All disinfection and cleaning measures will be monitored and checked by Covid-19 Health Coordinator.5. The isolation room may only be released for further use with the approval of the Covid-19 Health Coordinator.

6. COMMUNICATION

6.1. What to do in the event of an infection or suspected infection SARS-CoV-2

In the event of infection or in case of a strong suspicion of an infection, the appropriate reporting structure must be activated, and special measures taken.

Possible scenarios and the measures that are to be taken are described below.

An athlete reports symptoms suspicious for infection
(outside the event site)

- Athlete is to be isolated immediately (all contact avoided).
- Interaction with appropriately protected (FFP-2 mask *without valve*, protective suit, gloves) medical staff is allowed.
- The Covid-19 health coordinator must be notified immediately. The COVID-19 Health Coordinator in turn will inform the appropriate Health Department.
- The athlete must identify all athletes, sports team members, event staff, volunteers, organizers etc. they have been in contact with.
- Further procedures, evaluations (including PCR tests) will be performed in accordance with the Covid-19 Health Coordinator/Health Department instructions.

Formulation adopted:

Hygiene standards; General regulations of the German Olympic Sports Confederation

Staff/ Volunteer reports symptoms suspicious for infection
(outside the event site)

- The Covid-19 health coordinator must be notified immediately.
- The staff member/volunteer must identify all athletes, sports team members, event staff, volunteers, organizers etc. they have been in contact with.
- Further procedures, evaluations (including PCR tests) will be performed in accordance with the Covid-19 Health Coordinator/Health Department.

Formulation adopted:

Hygiene standards; General regulations of the German Olympic Sports Confederation

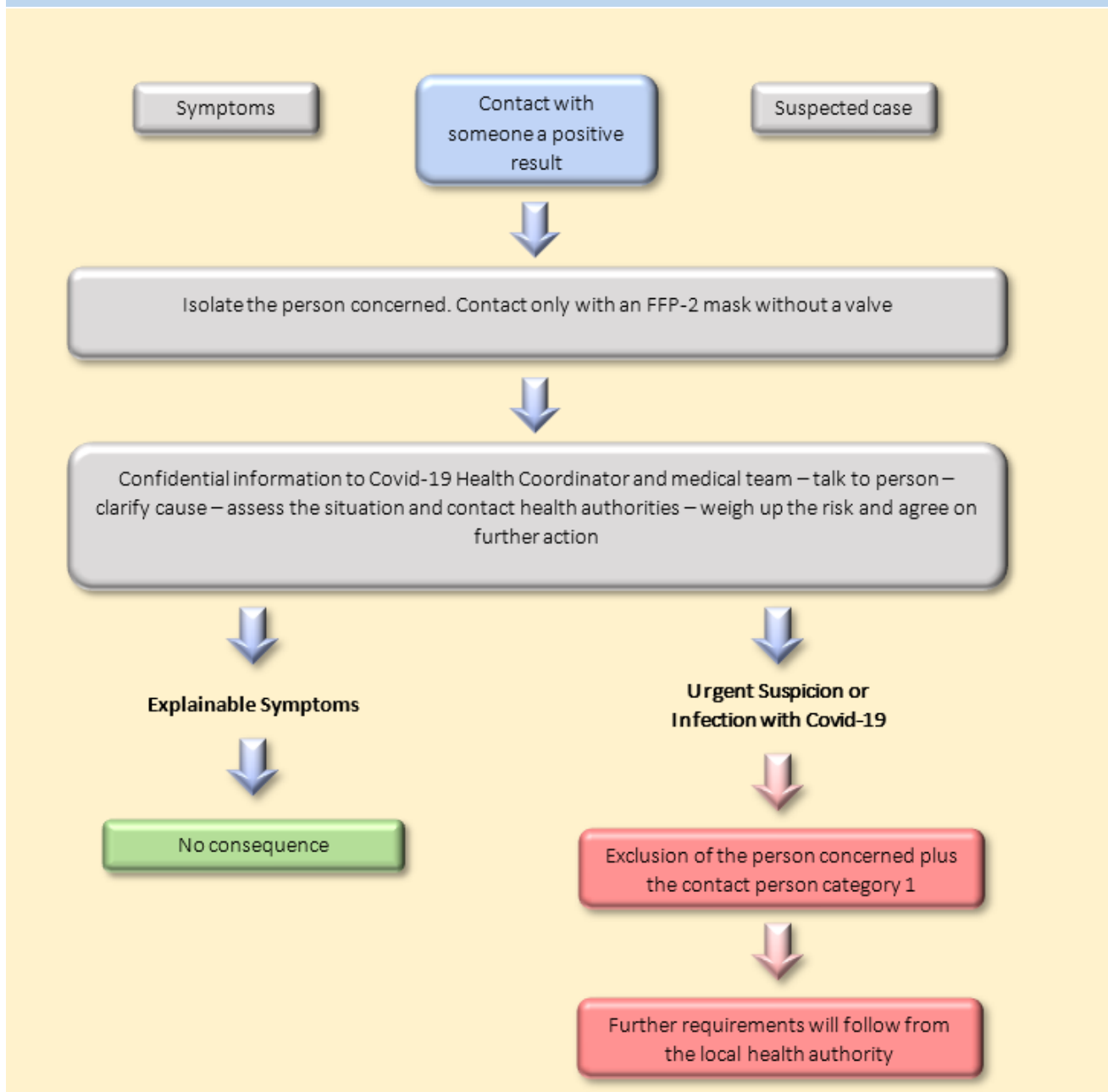
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The following graphic depicts the appropriate reporting chains and procedures to be initiated if an infection or suspected infection occurs during the event.

Infographic based on the guidelines for protection against infection of the German Ski Association e.V.



6.2. Communication process in case of suspected infection/infection with SARS-CoV-2

In the event of a suspected case/infection with SARS-CoV-2, the person concerned or the person responsible must inform the local Covid-19 Health Coordinator as soon as possible. (*For contact details see point 2.2.*) In this case, the Covid-19 Health Coordinator will coordinate further measures.

- All information is to be treated confidentially at every level of the communication process in accordance with German data protection regulations! There is to be no release of confidential data (to any institution, person, person group or media representative) without the prior approval of the appropriate authorities. -

The Covid-19 health Coordinator will immediately contact:

1. *Local health authority/department*
2. *Responsible FIS representative*
3. *Responsible Local Organization Committee representative*
4. *Responsible representative of the impacted team or "Group" as defined in point 5.2.2. Groups and Safety Zones.*

External communication, for e.g. to the media is to take place exclusively through authorized press representatives. Coordination with and prior approval from the FIS and the impacted team(s) or "Person-Groups" concerned is essential before releasing any information.

The Covid-19 Health Coordinator will communicate regularly with those impacted by the situation regarding any and all decisions made by the local health authorities.

The Covid-19 Health Coordinator, in conjunction with the *local health authority*, the *FIS* and the *Local Organizing Committee*, will decide about the further course of the event.

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7. APPENDIXES

Appendix 1_Hygiene rules_ Ski jumping World Cup Men_TN

HYGIENE- UND SICHERHEITSGESAMTREGELN
HYGIENE- AND SAFETY RULES

 <p>HUSTEN UND NIESETIKETTE BEACHTEN OBSERVE ETIQUETTE WHEN SNEEZING AND COUGHING</p>	 <p>ABSTAND EINHALTEN KEEP YOUR DISTANCE</p>	 <p>MUND-/ NASENSCHUTZ TRAGEN WEAR MOUTH/ NOSE PROTECTION</p>
 <p>RÄUME REGELMÄßIG LÜFTEN VENTILATE ROOMS REGULARLY</p>	 <p>HÄNDE AN EIN- UND AUSGÄNGEN DESINFIZIEREN DISINFECT HANDS AT ENTRANCE AND EXITS</p>	 <p>HÄNDE AUSREICHEND (20 – 30 SEC.) MIT SEIFE WASCHEN PRACTICE HAND HYGIENE (20 – 30 SEC.)</p>
 <p>BITTE HANDELN SIE VERANTWORTLICH UND BEACHTEN SIE DIE HINWEISE PLEASE ACT RESPONSIBLY AND OBSERVE THE HYGIENE INSTRUCTIONS</p>	 <p>BEI KRANKHEITSSYMPTOMEN ZU HAUSE BLEIBEN STAY AT HOME IN CASE OF COVID-19 SYMPTOMS</p>	

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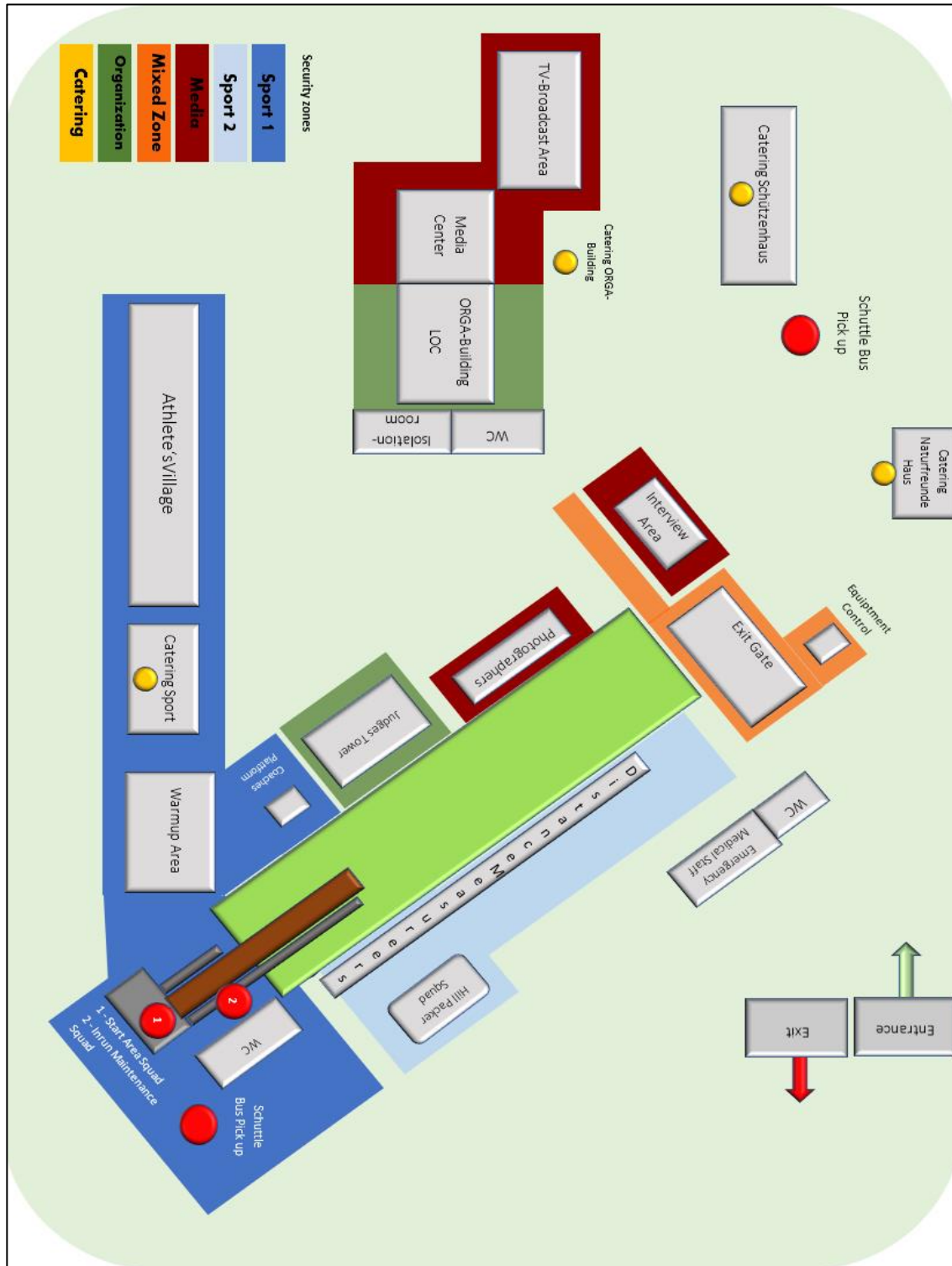


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Appendix 2_Location Map_Ski Jumping World Cup Men_TN



Hygiene and Measures Concept
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VS 1.3 EN

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Appendix 3_Access authorization zones_Ski jumping World Cup Men_TN

