

Contact information

Organiser contact information	
Phone	General: +1 403 678-3353
E-mail	General: canmore2024@albertaworldcup.com , Entries: canmore2024@albertaworldcup.com , Accommodation: aevans@albertaworldcup.com
Address	Alberta World Cup Society, 100-1995 Olympic Way, Canmore, Alberta
Website	www.albertaworldcup.com
Social media	Facebook , Instagram , X and Linkedin @albertaworldcup

Offices and their opening hours		Officials	
Race office	08:00 - 16:00 Biathlon Building (Main Floor)	FIS Technical Delegate	Mathieu Fort (FRA) Marte Aagesen Trondsen (NOR)
Accreditation Office	08:00 - 16:00 Biathlon Building (Main Floor)	Chief of Competition	Mike Norton (CAN) +1 403-973-7383 mnorton@winsport.ca
		Transportation	Alicia Evans (CAN) +1 403-688-4880 aevans@albertaworldcup.com
		Accommodation	Alicia Evans +1 403-688-4880 aevans@albertaworldcup.com
		Wax Cabins	Michael Hansen (CAN) +1 403-703-0576 mhansen@albertaworldcup.com
		General Secretary	Greg Thompson (CAN) +1 403-678-3353 gthompson@albertaworldcup.com
		Finances	Susan Gudwer (CAN) gudwers@shaw.ca

Event schedule

Event schedule (LOC times)			
08.02.2024	Event	Location	Races
11:00	Training	Official Training Sprint Free and Distance Free/Classic, closes at 1:00PM	
17:30	Public draw	Opening Ceremony - Canmore Civic Centre - Downtown	
18:00	Team Captains' Meeting	Coast Hotel	9 Feb - WC Women's 10k 9 Feb - WC Men's 10k
09.02.2024	Event	Location	Races
10:40	Competition start	Canmore Nordic Centre	9 Feb - WC Women's 10k
12:45	Competition start	Canmore Nordic Centre	9 Feb - WC Men's 10k
18:00	Team Captains' Meeting	Coast Hotel	10 Feb - SPWQ Women's SP 10 Feb - SPWQ Men's SP



10.02.2024	Event	Location	Races
10:30	Competition start	Canmore Nordic Centre	10 Feb - SPWQ Women's SP 10 Feb - SPWQ Men's SP
13:00	Competition start	Canmore Nordic Centre	10 Feb - WC Women's SP 10 Feb - WC Men's SP
18:00	Team Captains' Meeting	Coast Hotel	11 Feb - WC Women's 30k 11 Feb - WC Men's 30k
11.02.2024	Event	Location	Races
10:00	Competition start	Canmore Nordic Centre	11 Feb - WC Women's 30k
12:15	Competition start	Canmore Nordic Centre	11 Feb - WC Men's 30k
12.02.2024	Event	Location	Races
10:00	Training	Official Training - Sprint Classic, closes at 12:00PM	
18:00	Team Captains' Meeting	Coast Hotel	13 Feb - SPWQ Women's SP 13 Feb - SPWQ Men's SP
13.02.2024	Event	Location	Races
09:00	Competition start	Canmore Nordic Centre	13 Feb - SPWQ Women's SP 13 Feb - SPWQ Men's SP
11:30	Competition start	Canmore Nordic Centre	13 Feb - WC Women's SP 13 Feb - WC Men's SP

Logistical information

Please note - the following information pertains to transporting equipment from Canmore to Minneapolis. The Canmore LOC will set up a staging area in the Canmore Team Compound to facilitate the drop off of equipment and loading of trucks.

Minneapolis LOC will organize two equipment trucks from Canmore to Minneapolis.

1. First truck departs Canmore on Sunday Feb. 11, 2024 after race - estimated arrival in Minneapolis late on Monday night or early Tuesday morning, delivery to wax facilities on venue and hotel if necessary.

2. Second truck departs Canmore on Tuesday Feb. 13, 2024 after race - estimated arrival in Minneapolis late on Wednesday night or early Thursday morning, delivery to wax facilities on venue and hotel if necessary.

Fees: \$40 USD per item + \$350 USD customs handling per shipment (equipment on two trucks means 2 x \$350). Customs handling fee is \$250 USD for shipments of 9 items or less. Fees will be adjusted down if there is sufficient demand. Fees are payable on site in Minneapolis.

Booking: Email niina@haaslahti.net to request the required forms. Tentative booking with estimated quantities required by Oct. 31, 2023.

Accommodation

Booking according to FIS Rules via FIS online registration system only - preliminary deadline: Dec. 15, 2023.

Official Team Hotels: [Coast Hotel and Conference Centre](#) [Chateau Canmore](#) [Basecamp - MTN House](#)

Inquiries and questions can be sent to Alicia Evans - aevans@albertaworldcup.com

The OC will arrange accommodations for teams and will do its best to accommodate special requests. Once requests are processed, Alicia Evans will be in touch to confirm arrangements.

Accommodation rates are equal to or below 125CHF. Teams will pay hotels directly upon checkout.

Reimbursement for Red Group/COC athletes will be through the payments office in the Biathlon Building.



Accreditation

Main accreditation for teams will be located in the Race Office in the Biathlon Building.

Operating Hours: Starting Monday Feb. 5 - 08:00 to 16:00 daily

Transport

Official airport: Calgary International Airport (YYC) (120km or 1hr 15min drive to Canmore)

The OC will organize transportation between the airport and the hotel. One transport per team is free of charge. Price for additional transport: TBD.

Transportation should be booked through the FIS Online registration system.

Shuttle service: Shuttle busses to/from the Official Hotels and the venue are provided free-of-charge. Shuttle schedules will be available as part of the Team's welcome packages. Please note that from Feb. 4 -6, a reduced shuttle will be provided.

Car rental: Discounted rates for teams are available through Enterprise Rent-A-Car. www.enterprise.ca Use Corporate Account Number XVC598P to get the Alberta World Cup corporate rate.

Reimbursement

Finance Office - located at the Biathlon Building.

Free nights for red group and COC athletes along with compensation for travel money and nations support will be reimbursed. Reimbursement will be by bank transfer after the competition.

Prize money

Prize Money will be paid by bank transfer to the athletes after the event. The prize money is regulated by the FIS Rules for World Cup. Receipts will be provided to each athlete electronically and a copy transmitted to FIS. Remember to upload bank info using the FIS Athlete Registration module in the FIS member section.

Prize money inquiries and assistance - gudwers@shaw.ca

Waxing facilities

Wax cabins are available from Sunday Feb. 4 - 12:00 pm onwards. Keys can be retrieved at the wax cabin manager's office on site (deposit \$100 CAD). Keys must be returned to wax cabin manager's office. Wax cabins for SRS companies according to World Cup rules. Transformers for 110V are available to rent for a fee of \$125/each and must be requested by January 15, 2024.

Wax cabins, transformers and information - mhansen@albertaworldcup.com

Medical Service & Health protection plan

Medical Services according to FIS Medical Guide. A doctor and other medical professionals are on duty at the venue during official training and race sessions.

Canmore hospital is approx. 5 km from venue and within 1km of official hotels.

Canmore General Hospital 1100 Hospital Pl, Canmore, AB T1W 1N2

In case of emergency, call 911.

Testing protocol by LOC or host country

Currently, there are no testing protocols in place for COVID-19 either locally or nationally.

Regulations of radio equipment/Radio Frequencies

The import, export and the operation of radio equipment in Canada is regulated by national law. Innovation, Science and Economic Canada (formerly Industry Canada) controls the use of radio frequencies in Canada. Per Canadian regulation, licenses are not needed for personal radio services including Citizens Band Radio Service (CB), Multi-Use Radio Service (MURS), or Family Radio Service (FRS).



Please see this [link](#) for more details on license exempt radio systems.

A radio operators license is needed to operate a VHF radio. Details on Radio Operators Certificates and frequencies assigned can be found [here](#).

Please note, radio equipment must be approved for use by ISED Canada.

Regulations of Visa

You will require an electronic Travel Authorization or a Visa (long delay, apply early) to enter Canada. Please consult [this resource](#) to determine your next step. Inquiries should be sent to nrichard@albertaworldcup.com

Special permissions for truck driving (Sunday and night, other days with special regulations)

NA

Special Notes for Teams

The Canmore Organizing Committee will host an **Opening Ceremony** on Thursday, Feb 8th at 17:30. Our Indigenous Partner - Stoney Nakoda First Nation will be featured prominently in the ceremony. The Eyahay Drum Group and the Mini Thni Pow wow Academy Dancers will be performing. In addition, we have invited a Stoney Nakoda elder to provide a prayer for the event, participants and spectators. This ceremony will be downtown Canmore at the Canmore Civic Centre.

In collaboration with the Town of Canmore, an **Art Walk in the Woods** with 7+ art installations will be in place during the event. The walking path for these art installations will be commencing at the Canmore Civic Centre following the Legacy Trail, leading to the Canmore Nordic Centre Provincial Park as an active mode of transportation for our event. We invite everyone to take part in this initiative.

Adopt-A-Nation program: Some classrooms in locals schools are participating in the "Adopt-A-Nation" program. Each participating class is paired with a local participating business (downtown) who have adopted the same country. The resulting artwork will be displayed in the storefront of all participating businesses. More information will be available on this program in the Team's welcome package.

COOP Mini World Cup, presented by Nordiq Alberta: Saturday, February 10, the COOP Mini World Cup will be hosted near the Team Compound. The OC welcomes all athletes to cheer young athletes during this event.

Towards Zero Waste: The Canmore Organizing Committee is committed to its sustainable goals and has partnered with the Biosphere Institute of Canmore. Together we will work to minimize the impact of our event. This includes recycling, reducing waste and where possible re-using equipment and resources. Teams can be an instrumental part of this effort by being diligent with regards to lunches, transportation and following guidance provided by the Zero Waste Team.

Maps

Posted on [official website](#).

More information can be found on our website www.albertaworldcup.com