



Contact information

Organiser contact information	
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Address	The Loppet Foundation, 1221 Theodore Wirth Parkway, 55422 Minneapolis, Minnesota
Website	http://loppetcup.com
Social media	http://facebook.com/loppetcup

Offices and their opening hours		Officials	
OC Office	08:00-18:00 Hyatt Regency Minneapolis	FIS Technical Delegate	Jenny Grip (SWE) Jussi Prykaeri (FIN)
		Chief of Competition	Doug Debold (USA)
		Accommodation	Niina Haaslahti (FIN) +358449927561 niina@haaslahti.net
		Transportation	Katrina Ammer (USA)
		Wax Cabins	John Daniels (USA) +1-612-702-1798 daniels.j55@gmail.com
		Finances	Niina Haaslahti (FIN) +358449927561 niina@haaslahti.net
		Medical Service	Mark Bixby (USA) +1-612-867-4687 medical@loppet.org
		General Secretary	Claire Wilson (USA)

Event schedule

Event schedule (LOC times)			
15.02.2024	Event	Location	Races
09:00	Training	Open training - Theodore Wirth Park	
16.02.2024	Event	Location	Races
10:00	Training	Theodore Wirth Park, closes at 12:00 PM	
18:00	Team Captains' Meeting	Hyatt Regency Minneapolis	17 Feb - SPWQ Women's SP 17 Feb - SPWQ Men's SP 17 Feb - WC Women's SP 17 Feb - WC Men's SP
17.02.2024	Event	Location	Races
10:00	Competition start	Theodore Wirth Park	17 Feb - SPWQ Women's SP
10:30	Competition start	Theodore Wirth Park	17 Feb - SPWQ Men's SP
12:30	Competition start	Theodore Wirth Park	17 Feb - WC Women's SP
13:00	Competition start	Theodore Wirth Park	17 Feb - WC Men's SP



18:00	Team Captains' Meeting	Hyatt Regency Minneapolis	18 Feb - WC Women's 10k 18 Feb - WC Men's 10k
18.02.2024	Event	Location	Races
10:30	Competition start	Theodore Wirth Park	18 Feb - WC Men's 10k
12:45	Competition start	Theodore Wirth Park	18 Feb - WC Women's 10k

The Loppet Foundation is the Local Organizing Committee for these races. At the Loppet, we are committed to living out our mission of connecting people to the outdoors through experiences that grow community. We understand that we cannot fulfill our mission of connection and community without acknowledging and addressing the many barriers that exist for some members of our community, especially our BIPOC and LGBTQIA+ community. As an outdoor organization that is situated on stolen Dakota land in Minneapolis, we recognize the importance of honoring both the land and the community in how we operate. The Loppet Foundation is working to build DEI (Diversity, Equity & Inclusion) capacity within the organization, create and sustain equitable practices that reflect DEI goals, and bring antiracism to the forefront of all areas of the organization.

Athlete Safety

U.S. Ski & Snowboard works to provide a safe environment in which athletes can train and compete, free from abuse and inappropriate behavior. Please review U.S. Ski & Snowboard's [Athlete Safety policies](#), the [SafeSport Code](#), and the Minor Athlete Abuse Prevention Policies ([MAAPP](#)).

If you are an athlete who has experienced inappropriate behavior or know of an athlete who has experienced inappropriate behavior, please report to the U.S. Center of SafeSport [HERE](#) or U.S. Ski & Snowboard [HERE](#). All adult participants are mandatory reporters. Reporting violations may be made anonymously and there are no fees for reporting. We all are part of promoting a culture of safety through education, listening, and speaking up.

Logistical information

Minneapolis LOC will organize two equipment trucks from Canmore to Minneapolis.

Both trucks depart Canmore on Tuesday Feb. 13, 2024 after race - estimated arrival in Minneapolis late on Wednesday night or early Thursday morning, delivery to wax facilities on venue and hotel if necessary.

Fees: \$30 USD per item + \$350 USD customs handling per shipment (equipment on two trucks means 2 x \$350). Shipment on ATA Carnet is considered its own shipment. Customs handling fee is \$250 USD for shipments of 9 items or less. Fees will be adjusted down if there is sufficient demand. Fees are payable on site in Minneapolis.

Booking: Email niina@haaslahti.net to request the required forms. Tentative booking with estimated quantities required by **Dec. 23, 2023**.

Accommodation

Booking according to FIS Rules via FIS online registration system only - preliminary deadline: Dec. 22, 2023.

Official Team Hotel: Hyatt Regency Minneapolis, 1300 Nicollet Mall, Minneapolis, MN 55403, USA.

Please, note that guest rooms have a thin carpet as is customary in North American hotels.

The OC will cover accommodation costs according to the FIS World Cup rules. Each team has the right (for each gender) to have one single room without any additional cost. All other single rooms will be charged. In case of extra single rooms inside red group/COC winners the cost difference between single and double room must be paid.

Price for additional accommodation outside of the quota: **125 CHF**

Price for additional single rooms outside of the quota: **175 CHF**

Additional rooms for guests: **USD 158.50** (single or double occupancy) excluding breakfast, full meal program (breakfast, lunch, dinner) **USD 186** per day

Check-out time is 11 am. Late check-out until 4 pm is available for a fee of \$69.50+tax.



Catering

Hotel breakfast is served 06:00-09:00, lunch 12:00-15:00 and dinner 18:00-21:00

Lunch is served in Team Hospitality at 12:00-15:00 on Thursday (no hot item) and Friday (limited hot items) and at 11:00-15:00 on Saturday and Sunday (full service).

Accreditation

Main Accreditation Center is located on venue in Theodore Wirth Park: 1221 Theodore Wirth Pkwy, Minneapolis, MN 55422.

Operating hours: Thu - Sat 08:00 - 15:00 / Sun 08:00 - 13:00

Accreditation support is available to teams at the Official Team Hotel, Hyatt Regency Minneapolis, Thu - Sat 08:00 - 18:00 and Sun 08:00 - 12:00

Transport

Official airport: Minneapolis-Saint Paul International Airport (MSP) (20 km or 15-min drive to team hotel)

The OC will organize transportation between the airport and the hotel. One transport per team is free of charge. Price for additional transport: \$40/person. Price for late evening and early morning transfers will be assessed on a case-by-case basis. Additional transport will be invoiced separately or deducted from the travel reimbursement.

Transportation should be booked through the FIS Online registration system.

Several ride-share apps, such as Uber and Lyft, are also a worthwhile option with estimated rates to the team hotel anywhere between \$30-\$50. A taxi ride will cost between \$40 and \$50 to the team hotel.

Shuttle service: Shuttle busses to/from Hyatt Regency Minneapolis and the venue are provided free-of-charge. Tentative shuttle schedule:

Thursday Feb. 15: 08:00 - 17:00 - 30-min frequency

Friday Feb. 16: 08:00 - 18:00 - 30-min frequency

Saturday Feb. 17: 06:30 - 18:00 - 30-min frequency

Sunday Feb. 18: 07:00 - 18:00 - 30-min frequency

Car rental: Discounted rates for teams are available through National Car Rental and Enterprise Rent-A-Car. We highly recommend signing up for Emerald Club membership to take advantage of numerous benefits such as: bypassing the counter, choosing your own car on site, speeding up returns, and a customized rewards program. You can sign up [through this link](#). Or by going to National Car Rental's website at www.nationalcar.com and entering corporate contract ID# XZ47R20 when you enroll. To take advantage of preferred rental rates, [use this link](#).

Parking on venue: Drop-off available by Team Service Area. Parking is located approx. 6-min walk from venue.

Reimbursement

Finance Office: Located at Hyatt Regency Minneapolis

Free nights for red group and COC leaders will be reimbursed, together with compensation for travel money and nations support, by bank transfer, after the competitions.

The bank transfer form for team reimbursement/prize money is available on FIS website and must be filled out electronically in advance and sent to niina@haaslahti.net or brought directly to the OC finance office at Hyatt Regency Minneapolis.

Prize money

Prize Money will be paid by bank transfer to the athletes after the event. The prize money is regulated by the FIS Rules for World Cup. Receipts will be provided to each athlete electronically and a copy transmitted to FIS. Remember to upload bank info using the FIS Athlete Registration module in the FIS member section. Income tax of 30% will be withheld on payments to all non-U.S. resident athletes unless the individual has completed and submitted the [W-8 BEN form](#) to niina@haaslahti.net indicating an [exemption under an applicable](#)



[tax treaty](#). For any tax withheld, a tax receipt will be issued with which the tax can be claimed back from the IRS (US tax authority) in 2025.

Prize money inquiries and assistance: niina@haaslahti.net

Waxing facilities

Wax cabins are available from Monday Feb. 12 after 12:00 pm onwards. Keys can be retrieved at the wax cabin manager's office on site (deposit \$50). Keys must be returned to wax cabin manager's office. Wax cabins for SRS companies according to World Cup rules. Voltage transformers for 110V are available to rent for a fee of \$125/each and must be requested by Jan. 15, 2024 via email to niina@haaslahti.net. Simple travel adapters and more specialized converter equipment are not available.

Medical Service & Health protection plan

Medical Services according to FIS Medical Guide.

A doctor and other medical professionals are on duty at the venue during official training and race sessions.

Nearest hospital approx. 3 km from venue: North Memorial Health Hospitality, 3300 Oakdale Ave N, Robbinsdale, MN 55422

In case of emergency, call 911.

Testing protocol by LOC or host country

There is currently no testing protocol in place for Covid-19.

Regulations of radio equipment/Radio Frequencies

The import, export and the operation of radio equipment in the United States is regulated by national law. The Federal Communications Commission (FCC) controls the use of radio frequencies in the United States.

Per FCC regulation, licenses are not needed for personal radio services including [Citizens Band Radio Service \(CB\)](#) or [Multi-Use Radio Service \(MURS\)](#). You can view the available frequencies by clicking on the respective link and viewing the "Data" tab.

A General Mobile Radio Service (GMRS) license is needed to operate a two-way radio with more than 2 watts ERP; to operate on frequencies 467.5500, 467.5750, 467.6000, 467.6250, 467.6500, 467.6750, 467.7000, and 467.7250 MHz; or to use a detachable antenna. More details can be found on the [FCC website through this link](#).

If required, permits for the use of radio transmission equipment must be requested according to national specifications. More details [through this link](#).

There will not be radio inspections at the venue.

Each user of a General Mobile Radio Service (GMRS) radio transmitter must obtain a license granted by the FCC. The FCC assigns the frequencies to be used. It is prohibited to use any other frequencies than the ones mentioned in the license.

Regulations of Visa

Do you need a visa or an ESTA? Use the [Visa Wizard](#) to confirm.

If you qualify for the Visa Waiver Program, you can apply for your [ESTA here \(Electronic System for Travel Authorization\)](#).

If you need a visa and need an invitation letter, please, reach out to Nick Alexakos at nick.alexakos@usskiandsnowboard.org to request one.

We recommend that you begin the visa application process as soon as you can.

Special permissions for truck driving (Sunday and night, other days with special regulations)

N/A

Sustainability



FIS Cross-Country World Cup

Theodore Wirth Park, Minneapolis (USA)
17.02.2024 - 18.02.2024



The Stifel Loppet Cup strives to have a small carbon footprint and be as sustainable as possible. We are glad to have you here and hope you will join in meeting these goals!

If you are flying into the event, please [consider purchasing carbon offsets here](#) or through your preferred supplier. The Loppet is partnering with Green Minneapolis for verified carbon credits that support planting and maintaining trees in underserved communities with low tree canopy coverage.

Please plan to carpool, ski, bike, or use public transportation as much as possible to get to the event.

Please bring a refillable water bottle – we will have water refill stations for you to use. There will also be canned water for sale around the venue.

No plastic bottles will be sold; please try not to bring your own plastic bottles into the venue.

We will have recycling and composting located next to trash around the venue. Please make use of these containers. Minneapolis and surrounding communities have strong municipal composting programs (we've toured the facilities!), local paper recycling facilities, and other local resources that help us ensure your recycling will be recycled and contribute to a sustainable economy.

All beer will be sold in reusable cups so if you enjoy a beer – please be sure to place it in the special bins to collect the cups to reuse.

If you are bringing your own food or snacks, please be sure to reduce, reuse, compost, and recycle.

Thank you for helping us care for Theodore Wirth Park and reduce our footprint!

Maps

[Sprint Course](#)

[Distance Course](#)

[Spectator Map](#)